Welcome to Australian Catholic University (ACU). You are about to commence a new stage of your life that will open up a host of new and exciting opportunities. During your studies, you will have the opportunity to experience new cultures, meet many new people and develop lifelong friendships. I hope that you will take the time to enjoy many of these new experiences.

ACU International is here to assist you in any way it can so please feel free to drop by. On each campus you will also find academic skills advisers, counsellors and campus ministers who are there to support you and to help you to succeed in your studies.

This Orientation Guide is designed to assist you in adapting to the academic and social life of the University and the broader Australian community. The information contained in this guide provides a good introduction to the University’s services and procedures, as well as offering important information regarding Student Visas, Australian culture and the facilities in the local area.

Mr Chris Riley
Pro Vice-Chancellor, International
Australian Catholic University
Get involved at ACU

Sport clubs, fitness classes, and inter-university competitions. Find out more at: acu.edu.au/student_experience/student_life
The international student adviser (ISA) support team is delighted to welcome you to ACU. We are here to assist you with any issues related to being an international student.

We hope that this guide helps you learn about the University and to settle in quickly. As a new student, we encourage you to get involved in campus life. Being a student at ACU is about more than books and study and we hope you can make new friends, thrive in your studies and enjoy your experience of university life.

During your time at ACU you may need to see an ISA regarding:
• Personal issues
• Difficulties studying
• Fee/financial issues
• Academic progression difficulties
• General advice

Remember – if you are unsure about anything your international student adviser will be able to assist you or refer you to someone who can help.

INTERNATIONAL STUDENT ADVISERS

Canberra campus:
T: +61 2 6209 1350
intadviser.act@acu.edu.au

Ballarat campus:
Nicole Humphrey (Mondays)
T: +61 5336 5343
intadviser.bal@acu.edu.au

EXCHANGE AND STUDY ABROAD STUDENT SUPPORT

All campuses (based in Brisbane, QLD):
Tim Johnson
T: +61 7 3623 7761
learning.abroad@acu.edu.au

All campuses (based in North Sydney, NSW):
Peter Freeman (Senior ISA)
T: +61 2 9465 9273
peter.freeman@acu.edu.au

Canberra campus:
T: +61 2 6209 1350
intadviser.act@acu.edu.au

Brisbane campus:
Michelle Miles
T: +61 7 3623 7336
intadviser.qld@acu.edu.au

Sydney campus (North Sydney/Strathfield):
Eveline Overink
T: +61 2 9739 2094
intadviser.nsw@acu.edu.au

Melbourne campus:
Alister Quinn
T: +61 3 9953 3882
intadviser.mel@acu.edu.au

Ballarat campus:
Nicole Humphrey (Mondays)
T: +61 5336 5343
intadviser.bal@acu.edu.au

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Arrival checklist

**FOR THOSE STUDENTS WHO HAVE JUST ARRIVED, HERE IS A USEFUL ARRIVAL CHECKLIST:**

<table>
<thead>
<tr>
<th>Task</th>
<th>Complete</th>
</tr>
</thead>
<tbody>
<tr>
<td>Call home to inform your family that you have arrived safely in Australia.</td>
<td>☐</td>
</tr>
<tr>
<td>Get to know the area, look at maps and information about your campus and the local environment.</td>
<td>☐</td>
</tr>
<tr>
<td>Familiarise yourself with public transport including concession card (if eligible) or discounted tickets.</td>
<td>☐</td>
</tr>
<tr>
<td>Open a bank account. Refer to online <a href="#">Pre-departure Guide</a> for further information.</td>
<td>☐</td>
</tr>
<tr>
<td>Download the My OSHC Assistant app so you can order your e-membership card, manage your health cover and access OSHC information on your phone: <a href="#">oshcallianzassistance.com.au/app</a></td>
<td>☐</td>
</tr>
<tr>
<td>Read your Course Enrolment Guide so that you know what to expect when your course starts.</td>
<td>☐</td>
</tr>
<tr>
<td>Get a mobile phone. Refer to online <a href="#">Pre-departure Guide</a> for further information.</td>
<td>☐</td>
</tr>
<tr>
<td>Find out what clubs and social activities you can get involved in.</td>
<td>☐</td>
</tr>
</tbody>
</table>
Travelling to a foreign country to study can be a challenge. At ACU we aim to maximise your learning and development opportunities and eliminate stress and anxiety.

From extensive experience we have developed a number of academic and social support services to ensure that you are in the best position to achieve your goals at ACU.

Here are some of the services we offer:

**ACADEMIC SKILLS SUPPORT**
Each campus has an academic skills unit with advisers who can help you to study successfully at university. They will help you to develop learning, writing, and language strategies.

studentportal.acu.edu.au/acuinfo/ss/academic-skills-unit

**ACCOMMODATION**
Most Australian students living away from their families share apartments or houses with other students. The international student advisers at ACU can assist you to find accommodation suitable for your needs.

acu.edu.au/about_acu/campuses/acu_student_accommodation

**ASK ACU**
The AskACU Centre is the first point of contact for student administration matters or enquiries related to your current enrolment at ACU. If you have questions related to enrolment, fees, examinations, timetabling, or graduations, please contact the AskACU Centre, unless specifically instructed to contact a particular section or person.

acu.edu.au/askacu

**STUDENT ENRICHMENT**
Student enrichment staff support the development of a rich and vibrant community at ACU. They help to organise special events, student support networks, mentoring programs and social activities.

acu.edu.au/student_experience/student_life

**CAREER DEVELOPMENT AND EMPLOYMENT SERVICE**
Careers advisers are available on each campus of ACU to assist students with making career decisions, identifying personal career goals, developing employability skills, searching for employment and preparing employment applications.

Individual appointments with careers advisers can be made. A variety of group workshops and web resources are also available to assist students to develop skills and knowledge enabling them to make informed career decisions and manage a successful transition from their university study into employment or into post-graduate study.

studentportal.acu.edu.au/acuinfo/cao/cds

**COUNSELLORS**
Qualified counsellors are available at each campus to offer free, confidential advice. The counselling service provides practical advice on study, finance and university procedures. Where necessary, they can also help with stress management, grief, depression and relationship difficulties.

studentportal.acu.edu.au/acuinfo/ss/counselling
DISABILITY SERVICES
Each campus has a disability adviser who assists students who have educational needs arising from a disability or long-term medical condition. This service is free. Students are encouraged to contact the disability adviser as soon as possible, preferably before arrival in Australia, as it can take time to arrange any necessary educational adjustments.

studentportal.acu.edu.au/acuinfo/ss/disability-services

IT INFORMATION AND RESOURCES
ACU has dedicated IT resources including your ACU student email account, access to recorded lectures, wifi access, network file storage, wireless printing, and anti-virus software.

studentportal.acu.edu.au/acuinfo/ss/it-information-and-resources

LIBRARY
Our campus libraries are a valuable resource that you will use throughout your time at ACU.

Our libraries have extensive print and online collections, and offer a range of services. Plus, they are a great place to meet friends, work on group projects, and finish assignments.

library.acu.edu.au

CAMPUS MINISTRY
Campus ministers facilitate a range of activities including:
• Opportunities for prayer, reflection and retreats
• Leadership formation
• ‘Exploring the Mission of ACU’ workshops
• Pastoral care
• Opportunities to be involved in social justice and community engagement
• A weekly Eucharist celebration.

studentportal.acu.edu.au/acuinfo/ss/campus-ministry

ASSOCIATIONS, CLUBS AND SOCIETIES
Every ACU campus provides basic student recreational facilities such as common rooms and outdoor sporting and passive leisure areas. Student associations on each campus promote the welfare of students and encourage broad participation in university life.

acu.edu.au/student_experience/student_life

PEER ASSISTED STUDY SESSIONS
PASS is a free, voluntary, academic support program that provides weekly small-group peer-led study sessions to all first-year students enrolled in specific units that are known to be difficult.

Sessions are run by PASS leaders, senior ACU students who have already completed the subject and achieved a distinction grade or higher. PASS provides you with an opportunity to learn from and with your peers in a relaxed, supportive, interactive and fun environment.

studentportal.acu.edu.au/acuinfo/ss/peer-assisted-study-sessions

STUDENT ADVOCACY SERVICE
It’s important to know your rights and responsibilities as a student, but it can be hard to know where to start.

The student advocacy service is an information, advice and referral service that helps you navigate ACU policies and procedures. The service is confidential, free and available to all current students.

studentportal.acu.edu.au/acuinfo/ss/student-advocacy-service

LEGAL SERVICES
Contact your ISA if referral to legal advice is required.
Health, wellbeing and safety

TRANSITION AND ADJUSTMENT
Everyone experiences ups and downs when they make changes in their life, this is a normal reaction to transition and the first step to adjusting to change. All new students, not just international students, have to go through a period of adjustment when they come to university. Everyone’s experience is different and some can suffer severe symptoms while others might just have ‘a bad day.’

CULTURE SHOCK
‘Culture shock’ is the name given to a feeling of disorientation or isolation that often occurs when a person leaves a familiar place and moves to an unfamiliar one. It is common for everyday things to seem strange and unfamiliar, causing you to feel further from home than you expected. As a result of this you may feel confused, unsure of yourself, and you may have some doubts about the wisdom of your decision to come here. It is important to understand that this is natural and most new students to ACU will go through this in one form or another. Culture shock can present itself in many different ways.

Symptoms of culture shock
- Fatigue/lethargy
- Anxiety
- May wish to call/email home very often
- Excessive anger over minor problems
- Dependency on fellow nationals
- Overeating or loss of appetite
- Withdrawing from others.

Dealing with culture shock
While dealing with transition it is important to maintain your perspective. Here are some ideas that might be helpful:
- Evaluate your expectations
- Get involved in social activities like campus clubs
- Exercise
- Meditate
- Keep a journal
- Talk and get to know people or see one of ACU’s counsellors.

Don’t be discouraged - transition is normal and will pass with time and by being proactive.

Learn from the experience
Moving into a new culture can be one of the most fascinating and rewarding experiences of your life. It gives you the opportunity to explore an entirely new way of living and to compare it to your own. There is no better way to become aware of your own values and attitudes and to broaden your point of view.

OVERSEAS STUDENT HEALTH COVER (OSHC)
All international students on an Australian Student Visa are required to have valid health cover for the duration of their Student Visa. OSHC covers the cost (though not always the full cost) of out of hospital medical treatment, in-hospital medical treatment, prescription medicines, emergency ambulance assistance. OSHC does NOT cover dental, chiropractics, physiotherapy and contact lenses/eye glass prescriptions. Your OSHC means that you can claim back money for doctors’ visits, prescription medicines and some medical treatments.
If you have OSHC cover with Allianz Global Assistance (ACU’s preferred provider), you can claim back your money either by submitting a claim online, via mail or through consultation with an OSHC representative. If your cover is provided by a different provider you need to contact them directly.

**How to order your Allianz Global Assistance OSHC card**

Download the My OSHC Assistance app so you can order your E-Membership card, easily manage your health cover and access OSHC information on your phone: [oshcallianzassistance.com.au/app](http://oshcallianzassistance.com.au/app)

Your policy number is your ACU student ID number followed by ACU, i.e. S00123456ACU.

**VISITING THE DOCTOR**

In Australia a general practitioner (GP) is a doctor who works in offices in the community, not in hospitals. They treat colds and flu, general health issues such as diabetes, and minor injuries.

If you require a consultation with a doctor you will usually need to book an appointment. When booking it is important to ask how much a consultation will cost as doctors in Australia charge different prices.

You always need to take your OSHC card to the doctors and show it when you need to pay. In some cases you will be required to pay only a small amount of the consultation fee and the remaining amount will be sent to your OSHC provider for payment. Otherwise you will need to pay the full consultation fee and then make a claim to your OSHC provider.

You should only seek help in a hospital emergency room if you are in a life-threatening situation and have a health emergency.

If you go to a hospital emergency department and it is not an emergency, you will be asked to wait a long time (several hours) to be seen by a doctor. You will be seen once people who need emergency care are treated. If you are in an emergency situation and you think you need an ambulance, phone Triple Zero (000) immediately.

**VISITING THE DOCTOR ON CAMPUS**

For international students studying at our Brisbane and Melbourne campuses, we have an on-campus medical centre, offering comprehensive, high-quality health care services. Follow the links below for more information on services; as well as location and surgery hours; fees and billing arrangements; doctors; and details for making an appointment.

**ACU Medical Centre Brisbane**

**St Vincent’s Medical Centre - ACU Melbourne Campus**

**National Home Doctor Service**

If you need to see a doctor out of hours, i.e. overnight, on weekends and public holidays, you can call the National Home Doctor Service on 13 7425. A doctor will come to your house and provided you have OSHC with Allianz, Medibank or Bupa there is nothing to pay for this service.

Remember – if someone is seriously injured or in need of urgent medical help you need to call emergency services on 000 (there is no charge for 000 calls).

[triplezero.gov.au/Pages/default.aspx](http://triplezero.gov.au/Pages/default.aspx)

**PHARMACIES/CHEMIST**

A pharmacy or chemist is where you take your prescription/script from the doctor to be filled. Chemists also have medicinal products that do not require a prescription/script, such as pain relief and cold/flu medications. You can also buy these at a supermarket.
Personal safety

Australia is generally a very safe place to live and study. However, it is still important to look after yourself and be aware of the risks that exist and ways to minimise them. This is particularly important for when you first arrive and are adjusting to your new way of life.

Following your common sense and best practices will ensure you remain safe and healthy, whether you are handling emergencies, personal and home safety, or natural elements such as sun, water, and fire. The emergency number (police, fire and ambulance) in Australia is triple zero (000).

Safety at ACU
ACU aims to provide a safe environment for all our staff and students.

After calling triple zero (000), please report the situation to the National Security Centre on 1300 729 452 or 8888 (from an internal ACU phone).

Sexual harassment and assault
ACU has zero tolerance for sexual harassment and assault, and expects its staff and students to behave in a manner that is respectful, inclusive and fair on every ACU campus at all times.

General campus emergencies
For general emergencies please call the ACU emergency line:
- from an internal ACU phone dial 8888
- from an external/mobile phone dial 1300 729 452.

Alternatively, you can contact ACU Security/Police using the SafeZone mobile app.

When talking to emergency services provide the following details:
- the location and type of emergency
- your name and location
- the nearest cross street.

SafeZone
SafeZone is a free app for all ACU staff and students that connects you with ACU Security when you need help on campus.

Download the app to your mobile device.

Be careful when you cross the road
In Australia we drive on the left-hand side. Cars do not generally stop for pedestrians except at pedestrian crossings.

Personal Safety
Emergency phone number for Ambulance/Police/Fire Brigade – 000
Passports and ID cards
Keep your passport in a safe place. Carry your student ID card with you, but not your passport.

Dangerous situations
The best way to avoid danger is to find out where the trouble spots are in your city and to avoid them. If you are involved in a dangerous situation, you should report the incident to the police. Remember - carrying a weapon for self-defence is against the law in Australia.

Travelling at night
Keep to well-lit areas of the city at night. If possible, travel in a group. Always make sure that someone knows where you are and what time to expect you to be home. If you go out and expect to be late back, plan your trip home before you go. If travelling on public transport, it is best to seat yourself near the driver of the train, tram or bus. If this is not possible, you should travel in carriages where there are lots of other people.

Drink spiking
Drink spiking is when someone puts drugs in your drink without your knowledge. These drugs are dangerous and can make you behave differently from normal. Be careful in clubs or bars. Never leave your drink unattended, for example, when you go to the bathroom or dance floor. If someone offers to buy you a drink, go with them to the bar.

At the beach and water safety
Always take sunscreen and use it. The sun can burn your skin, even on cloudy days. Don’t take valuables onto the beach because they might be stolen while you are swimming. Lifesavers patrol most swimming beaches in Australia. These beaches have red and yellow flags that mark the safest place to swim – always swim between the flags and never swim alone or at an unpatrolled beach.

Remember you also need to be very careful if swimming in creeks, lakes, rivers and dams because they may vary in size, depth and visibility.

If you swim in these locations, never swim alone and always tell someone where you are going.

Rips
Many surf beaches in Australia have strong currents called rips. These currents can drag you through the water away from the beach. If you are caught in a rip or feel you are being pulled away from the beach by the tide, do not panic. Simply raise one arm to attract the attention of the lifesaver and float until help arrives. Attempting to swim against the tide can be dangerous because a swimmer in trouble will quickly lose energy. If a situation arises where you absolutely must swim when stuck in a rip then calmly swim parallel with the beach until you have moved out of the rip and then use the waves to assist you to come back to the shore. For more information about water safety visit: beachsafe.org.au

SAFETY APPS
SafeZone
Get Home Safe
Glympse
Emergency + app

24 hour support for ACU International students
ACU provides 24 hour support for international students:
• Monday – Friday, 9am – 5pm: ACU International is available to help you.
• Monday – Friday, 5pm – 9am and 24 hours on the weekend: A Student Assistance Hotline is available to you – 1800 180 391
STUDYING ON A STUDENT VISA – WHAT DOES IT MEAN?
If you have come into Australia on a Student Visa, you are bound by law to obey the conditions that are outlined on your visa. If you do not obey these conditions then the result could be your Student Visa being cancelled and exclusion from Australia for up to three years.

It is very important that you understand the requirements of your Australian visa. Some of the important rules are given below. For more information, contact your international student adviser, your agent, or the Department of Home Affairs.

Further stay in Australia
If you wish to stay in Australia for your graduation ceremony, you may need to apply for a Visitor Class Visa. You can also consider applying for a Graduate Temporary Visa, which will allow you to live and work in Australia temporarily following your studies.

COMMON QUESTIONS

ENROLMENT
What if...
...Four subjects each semester is too difficult?
See your course coordinator. It might be possible to slow down your study so that you have a higher chance of success in your studies. This is not automatic and there must be compelling reasons for you doing this. The decision will be made in consultation with the international student adviser.

...I decide to withdraw from or change one of my units?
Students should discuss their withdrawal with their course coordinator and ISA prior to withdrawal from units. Generally a student may withdraw from a unit without academic or financial penalty any time before the census date for that study period.

...I can’t finish my course on time?
Your Student Visa requires you to complete the course within the expected length of time, but if you do require more semesters, please see your international student adviser about a new confirmation of enrolment (CoE).

ACADEMIC PROGRESS
What if...
...I fail units during my course?
Students who fail units will receive either an ‘of concern’, ‘at risk’ or ‘show cause’ letter depending on how many units are failed. For further information refer to the Academic Regulations in the 2018 Student Handbook.

Condition 8202:
You must remain enrolled in a registered course.
You must maintain satisfactory course progress for each study period as required by your education provider.
MEDICAL INSURANCE

What if...
...I want to see a doctor or go to the hospital?
In most cases you will have to pay a fee or partial fee when you visit a doctor or go to a hospital.
However, you should show the doctor or nurse (or receptionist) your medical insurance card.

...I want to claim my money from my medical bills?
You claim your costs by completing a form from your medical insurance company. For those students with OSHC provided by Allianz Global Assistance you can make a claim through their website or by meeting the OSHC representative on your campus.

...I change my mind and want to change my overseas student health cover provider?
You are free to choose your own medical insurance, but must always ensure that you have adequate cover to meet your visa conditions.

...I need to extend my overseas student health cover?
To extend your overseas student health cover you need to contact your OSHC provider. It is a visa requirement that you have Overseas Student Health Cover for the entire length of your Student Visa.

CHANGE OF ADDRESS

What if...
...I change my address or email address or phone number?
You must notify ACU within seven days – log on to Student Connect, and update your details. Contact Student Central if you have any difficulties or questions.

CHANGE OF EDUCATION PROVIDER

What if...
...I want to change universities?
Depending on the situation, you may require a release letter to change institutions. The ACU release policy only allows students to be granted release in exceptional circumstances. Please check with your international student adviser for information about these regulations.
For more information about the ACU release policy please visit: acu.edu.au/international/arrival_orientation_and_enrolment/release_policy

Condition 8501:
You must maintain adequate arrangements for health insurance during your stay in Australia.
PERMISSION TO WORK

What if…
…I need to work more than 40 hours per fortnight?
You can’t work more than 40 hours per fortnight when your course is in session (including examination periods) but you can work unlimited hours outside of these times.

…I need a Tax File Number (TFN)?
If you have a job in Australia, you will also need to apply for a TFN so that your employer taxes you at the correct rate and so that if you are overtaxed you can apply for a tax refund at the end of the financial year. You can apply for a TFN on the Australian Taxation Office website: ato.gov.au

…I find a job in Australia as soon as I arrive but my classes haven’t started?
Even if you have a work permit on your visa you need to wait until the semester begins before you can begin working.

…I need help with learning more about work rights
Your employer is responsible for your working conditions and paying your wages and is required by law to follow standards of practice. Before seeking employment visit the Fair Work Ombudsman (FWO) website.

Condition 8533:
You must notify your education provider of any change in your residential address within seven days. You must notify your education provider of a change of education provider within seven days of receiving the Confirmation of Enrolment Certificate or evidence of enrolment.
IMPORTANT INFORMATION I NEED TO KNOW FOR MY STUDIES

All students and staff at ACU are required to follow ACU’s governing policies and procedures. You can find the student policies and procedures on the ACU website.

ACU policies, procedures and regulations are updated regularly therefore it is important that you familiarise yourself with the current University policies, procedures and regulations. The information below provides an overview of some of the University regulations and policies; you should however familiarise yourself with published University policies and procedures on the ACU website.

ACADEMIC HONESTY POLICY

The Academic Honesty Policy is designed to protect the integrity and honesty of the study and research conducted by students at the University. Plagiarism, collusion, recycling work and cheating in exams are all considered to be a form of cheating and are a breach of the academic honesty policy. Breaches, depending on seriousness, can result in failure and even expulsion.

Plagiarism

Plagiarism is when you use someone else’s ideas without letting the reader know. This means it is compulsory to reference any material you use from books, journals, and the internet. If you are unsure about plagiarism, or how to cite and reference your sources, talk to your lecturer, an academic skills adviser or look in the ACU Study Guide.

Collusion

Collusion is when two students complete an assessment together which is graded only on individual work. If a marker finds two pieces of assessment to be similar, this could be considered collusion. Some assignments are group assignments and you are expected to work in a group with other students, and cooperate to produce one final group assignment. Students in a group may lose marks if the lecturer thinks that they did not cooperate with the other students, or did not do their share of the work.

Recycling of work

Recycling work is when a student submits the same assignment in more than one unit. For example, you cannot submit the same essay for two different units even if the essay covers both topics perfectly.
ACADEMIC REGULATIONS
The ACU Academic Regulations outline the University policies and procedures in the following areas:
• Communication with students
• Fees
• Enrolments
• Examinations
• Assessments
• Review and appeals

ASSESSMENT POLICY AND ASSESSMENT PROCEDURES
ACU’s Assessment Policy outlines the regulations relating to student examinations, results and marking of assignments. This is to ensure that everyone is marked fairly and that the academic standards are maintained at the highest level.

EXAMINATION POLICY AND PROCEDURES
It is your responsibility to check your own exam timetable. If there are any problems with your exam timetable, such as if you have two exams scheduled for the same time, you need to talk to your course coordinator as soon as possible.

If you miss an exam, you need to follow the deferred examination process.

Exam rules and regulations
Make sure you read all rules and policies regarding ACU examinations BEFORE you enter your first exam.

Results
Semester results can be viewed online on Student Connect after the nominated release date. If you have any queries regarding Student Connect please contact the AskACU Centre.

Deferred exams
Students should only apply for a deferred exam in extraordinary circumstances and an application must be submitted, with adequate documentary evidence, within the timeframe specified in the academic regulations.

Student appeals policy
The aim of the Student Appeals Policy is to provide fair and equitable processes which enable students’ academic and administrative concerns to be addressed as quickly as possible and at a level as close to the source of the decision-making as possible.

The procedures detail the processes and structures to be followed by students and staff in handling applications for review and appeal, and specify grounds for appeal and the range of matters that can be considered under the policy on student appeals.

Student complaint management policy
All ACU students have immediate rights to both the University’s internal and external appeal and grievance policies. If students have academic or personal concerns relating to their study or ACU then they have the right to voice these concerns and ask for the matter to be addressed/resolved by ACU. For advice on how to correctly make a complaint, seek advice from ACU International or your course coordinator. In the case of financial disputes, this dispute resolution policy does not prevent a student taking action under Australia’s consumer protection laws.
For more information about any of the information below please see the ACU website.

Invoices are usually created three-four weeks before semester begins. If you are studying in a non-typical study period, such as summer school or winter school or you are a Higher Degree Research (HDR) student then you will need to find out when the fees due date is for that period from the ACU website or your Student Connect “My fees” section.

HOW TO PAY YOUR FEES

Your tuition fee invoice can be found on Student Connect in the “My fees” section. The invoice indicates how much you need to pay for a particular study period. * 

There are three options for paying your fees:

1. BPAY – internet transfer (from Australian Bank accounts only)
2. Credit card
3. Flywire (send payment from overseas)

* For step-by-step instructions visit the ACU website.

NB: Your tuition fee invoice can be found on Student Connect in the “My fees” section. The invoice indicates how much you need to pay for a particular study period.

<table>
<thead>
<tr>
<th>FEE DUE DATES - 2018</th>
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<tbody>
<tr>
<td>Semester 1</td>
<td>12 March</td>
</tr>
<tr>
<td>Semester 2</td>
<td>13 August</td>
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</tbody>
</table>

ASSISTANCE WITH TUITION FEES

Unfortunately there is very limited financial assistance for international students as they are expected to fully fund themselves. If you find yourself in financial trouble DO NOT IGNORE THE PROBLEM – contact your international student adviser to discuss any issues you are having.

INTERNATIONAL FEE INSTALMENT PLANS

International students who have completed at least one full semester at ACU can apply for a fee instalment plan for each subsequent semester. The application must include a detailed explanation of the circumstances surrounding the need for a fee instalment plan and supporting documentation must be provided. Information about the fee instalment plan can be found on the ACU website.
## Important dates

### SEMESTER ONE

<table>
<thead>
<tr>
<th>Event</th>
<th>Dates</th>
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<tbody>
<tr>
<td>Enrolments and orientation</td>
<td>12 February – 23 February</td>
</tr>
<tr>
<td>Semester one</td>
<td>26 February – 24 June</td>
</tr>
<tr>
<td>Fees due</td>
<td>12 March</td>
</tr>
<tr>
<td>Census date*</td>
<td>31 March</td>
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<tr>
<td>UA common vacation week (mid-semester break)</td>
<td>2 April – 8 April</td>
</tr>
<tr>
<td>Examinations</td>
<td>4 June – 17 June</td>
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</table>

### SEMESTER TWO

<table>
<thead>
<tr>
<th>Event</th>
<th>Dates</th>
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<tbody>
<tr>
<td>Enrolments and orientation</td>
<td>23 July – 27 July</td>
</tr>
<tr>
<td>Semester two</td>
<td>30 July – 25 November</td>
</tr>
<tr>
<td>Fees due</td>
<td>13 August</td>
</tr>
<tr>
<td>Census date*</td>
<td>31 August</td>
</tr>
<tr>
<td>UA common vacation week (mid-semester break)</td>
<td>24 September – 30 September</td>
</tr>
<tr>
<td>Examinations</td>
<td>5 November – 18 November</td>
</tr>
</tbody>
</table>

Further information about important dates is available on the [ACU Student Portal](#).

*Census date is the date on which your enrolment details are taken as final. The census date is the final date of a particular period of study by which you can withdraw from a unit/s without incurring a financial or academic penalty.*
Got a question or feeling social?

We’re here to help.
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