**ACU Guarantee Supplementary**

**Assessment Form**

This form is used to collect your results and assess you for entry to ACU Guarantee. We will use the information to calculate your selection rank based on your Year 11 results, which can then be used to assess you for entry to ACU.

Here’s what you need to do:

1. Complete this form.
2. Submit it to your school, college or academic institution to have it reviewed and approved.
3. Upload the approved form as part of your ACU Guarantee application.

If you require any assistance completing the form or you have any questions, please don’t hesitate to contact the AskACU team at acu.edu.au/askacu or by phone on 1300 275 228.

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| **QUEENSLAND YEAR 11** |
| Applicants studying Year 11 and 12 in Queensland must have:   * Completed a minimum of five subjects in Year 11 for assessment (including at least four general subjects and no more than one applied subject. * English must be included in your subject list. Acceptable English subjects include: English, English EAL, English and Literature, Literature, or Essential English (this is an applied subject). * The overall grade be recorded in a recognised grading scale (see Academic Information table below).   Note: only unit 1 and 2 are considered for the purposes of an early assessment. |

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| **VICTORIA YEAR 11** |
| Applicants studying Year 11 and 12 in Victoria must have:   * completed a minimum of four subjects in Year 11 * English must be included in your subject list. Acceptable English subjects include: English, English EAL, Literature or English Language. * No more than two subjects in the same study area can be included. These areas are: English, Mathematics, Music, History, Contemporary Society, Information Technology, Language Studies. * the overall grade recorded in a recognised grading scale (see Academic Information table below).   Note: only unit 1 or 2 subjects are considered for the purposes of an early assessment. |

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| **WESTERN AUSTRALIA YEAR 11** |
| Applicants studying Year 11 and 12 in Western Australia must have:   * completed a minimum of four subjects in Year 11. * overall grade for each subject   Note: only unit 1 or 2 subjects are considered for the purposes of an early assessment. |

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| **SOUTH AUSTRALIA/NORTHERN TERRITORY YEAR 11** |
| Applicants studying Year 11 and 12 in South Australia/Northern Territory must have:   * completed a minimum of four subjects in Year 11 * English and Maths must be included * overall grade for each subject.   Note: only Stage 1 subjects are considered for the purposes of an early assessment. |

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| **TASMANIA YEAR 11** |
| Applicants studying Year 11 and 12 in Tasmania must have:   * completed a minimum of four subjects in Year 11. * Year 12 extension/connection courses cannot be included * overall grade for each subject.   Note: only unit 1 or 2 subjects are considered for the purposes of an early assessment. |

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| **INTERNATIONAL BACCALAUREATE (IB)** |
| Applicants studying the IB must have:   * completed a minimum of six subjects * English must be included in your subject list. * the overall grade be recorded in a recognised grading scale (see Academic Information table below). |

Please complete the below fields and upload to the ACU Guarantee application.

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| **1. APPLICATION INFORMATION** | |
| Student name: | Test Applicant |
| Date of birth: | 01/01/2008 |
| ACU application number: | 901248648 |
| Home address: | Your permanent residential address |

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| **2. ACADEMIC INFORMATION** | |  |  |  |
| Subject | Unit 1 or 2 (if applicable) | SL/HL  (if qualification is IB) | Semester 1 results | Semester 2 results |
| English | 1 and 2 |  | A | A |
| General Maths | 1 and 2 |  | A | A |
| History | 1 and 2 |  | A | A |
| Legal Studies | 1 and 2 |  | A | A |
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We understand grading scales can be different depending on the state/territory. We accept only the following scales:

* Numerical scales: *or* 1 to 5 *or* 1 to 7.
* Percentage scales for the **entire subject** (not individual assessments)
* Letter scales: A to E (including + and – grades) or H, M, L or VHA, HA, SA, LA, VLA or EA, HA, CA, SA, PA or V1/V2 to V7 or HD, D, C, P, F.
* If semester based results are unavailable, please report results for the entirety of Year 11 (or equivalent).
* Please note we cannot accept satisfactory/non-satisfactory grades or marks for individual’s pieces of assessment, if these grades are provided your application will not be complete.

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| **3. INSTITUTION INFORMATION** | |
| Name of institution/school/college: | Victoria Public School (change) |
| Email address: | vicps@vic.edu.au (change) |
| Phone number: | 03 5000 3300 (change) |
| Address: | 123 Street name, Suburb, VIC, 3000 (change) |

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|  | **4. DECLARATIONS (TO BE COMPLETED BY SCHOOL/INSTITUTION/COLLEGE STAFF)** |
| • | I declare the information provided herein is a true and accurate record of the named applicant’s study at the named institution. |
| • | I confirm I am an employed member of the institution with authority to provide this information. |
| • | I agree to disclose this information to ACU to be used for admissions purposes |
| • | I understand that the named applicant has previously authorised Australian Catholic University to take steps to progress the assessment of an application. That is, for the purposes of collecting and verifying (including clarifying) information used to support an application for admission to the University. |

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| Staff name: | John Smith (change) |
| Position title: | Year 12 Coordinator |
| Signature: |  |

Institution Stamp/Seal (if available)