

Australian Catholic University Student Services and Amenities Fee (SSAF) 2022 Allocation Report

The *Higher Education Support (Student Services, Amenities, Representation and Advocacy) Guidelines 2022* require higher education providers to provide a publicly available report on student services and amenities fee (SSAF) allocations and actual expenditure for the year as part of their annual reporting and in the form approved by the Minister. This *SSAF Allocation Report* is the form approved by the Minister. Additional reporting was introduced to allow for greater transparency and consistency in SSAF allocations and expenditure.

Please note, the information provided in this *SSAF Allocation Report* does **not** require auditing by a financial accountant. The SSAF expenditure reporting remains unchanged, more information can be found in the [Financial Statements Guidelines](#) for Table A and B providers, and in the [Financial Viability Instructions: Applicants and Providers of FEE-HELP \(FVI\)](#) for all other approved providers.

SSAF CONSULTATION AND ACHIEVEMENTS

In line with the Commonwealth guidelines for SSAF spending and student consultation, timely surveys and consultations were conducted to identify key priorities for the use of SSAF funds. The SSAF long-term strategic priority areas for funding at ACU are as follows:

- Wellbeing
- Belonging
- Support
- Catholic University measurement
- Engagement
- Facilities

Each year the University consults with students about the priorities for SSAF expenditure. This includes formal discussions with elected student leaders from the ACU National Student Association (ACUNSA) and the ACU Postgraduate Association (ACUPGA). In 2022 the University consulted with relevant stakeholders, including student bodies and individual students to ensure their needs were understood, prioritised and addressed. Additionally, a SSAF survey was sent to all students in September 2022, with a response rate of 8.81%. This compares to 11.5% for the September 2021 survey response rate.

ACU meets this obligation through quarterly meetings between senior management and the ACU National Student Association (ACUNSA). ACUNSA's makeup (national president, campus student association presidents, Post Graduate Association president and international representative) ensures a broad representation of student opinion.

Additional to this ACU Sport, ACU Active and the ACU Elite Athlete and Performer program also have a number of feedback mechanisms through Club committees and feedback mechanisms in place including Net Promotor Scores NPS to ascertain student feedback on particular programs

SSAF REVENUE SUMMARY

	2022 Allocation \$ ¹	2022 Actual \$
SSAF Revenue	\$8,816,512	\$8,144,520
SSAF revenue carried forward from [insert previous reported year]	\$0	\$0
Total SSAF funds available for [insert reported year]	\$8,816,512	\$8,144,520
SSAF revenue carried over into [insert next reporting year]	\$0	\$0

¹ Allocation refers to the SSAF funds expected to be received in the reported year (i.e., budgeted SSAF revenue).

SSAF CHARGE SUMMARY

The student services and amenities fee (SSAF) charged to students must not be above the maximum fee for a calendar year. The maximum SSAF is indexed annually as required by the *Higher Education Support Act 2003*. In 2022 the maximum SSAF was \$314.

Student Status	2022 SSAF charged \$ ²	Number of students charged in 2022 reported year ³
Full-time ¹ (> 0.75 EFTSL)	\$314.00	21394
Part-time ¹ (< 0.75 EFTSL)	\$234.00	5,919
	Total:	27,313

¹ Note: As per Part 2 of the *Higher Education Support (Administration) Guidelines 2022* (Administration Guidelines), students studying on a part-time basis must not be charged more than 75 per cent of the maximum SSAF that a higher education provider determines for students studying on a full-time basis. The term "part-time basis" means a study load of less than 75 per cent of the normal full-time student load for the period to which the fee relates. As per part 7 of the Administration Guidelines, the normal EFTSL value for a full-time student studying over a period of one year is 1.0.

² Note: As per Part 2 of the Administration Guidelines, a higher education provider may choose to determine a different SSAF for particular categories of persons, including a zero amount.

³ Note: Students are categorised as full-time or part-time students based on the total EFTSL value of the units of study they undertook in [insert reported year]. For example, a student undertook a full-time study load in Semester 1 which was equal to 0.5 EFTSL and undertook a part-time study load in Semester 2 which was equal to 0.375 EFTSL. This student would be categorised as a full-time student in [insert reported year] as the total EFTSL they undertook in [insert reported year] was equal to 0.875.

Student Status	2022 SSAF charged \$ ²	Approx. number of SSAF students remote learning 2022
Remote learning/ Online only	Executive Education Students \$45.00 per term of enrolment ACU Online students enrolled in 10 credit points or less \$58.00 flat rate per study period ACU Online students enrolled in more than 10 credit points \$78.00 flat rate per study period	718

⁴ Note: The Department understands that not all higher education providers capture mode of study in their information systems and many students undertake a mixed mode of study such as face-to-face and remote learning. The data provided above is for students who undertook remote learning for 100% of their units of study. Please note, due to the limitations of our information systems, the above data may be approximate.

SSAF ALLOCATION SUMMARY

Subsection 19-38(4) of the *Higher Education Support Act 2003* (the Act) provides a list of 19 allowable expenditure items which higher education providers may allocate and spend SSAF revenue on. Please note, under subsection 19-38 of the Act, SSAF revenue must not be spent to support a political party or the election of a person as a member of the legislature of the Commonwealth, State or a Territory, or a local government body.

Key Area	2022 Total Allocation \$	2022 Total Actual Spend \$	Are services available online?	Estimated No. of students accessing services
1. Health Services (counselling, disability, student safeguard and safety, University Medical & Wellbeing Centres)	\$2,172,029	\$1,848,818	Yes	6,456 (counselling, disability, student safeguard and safety) 3,366 (ACU Medical Centres)
2. Clubs or other associations (student associations distribution, student stipends)	\$600,000	\$652,579	Yes	2,463
a. Sporting	\$	\$	See below	See below
b. Internal student politics	\$	\$	Yes	5,932
c. Gender, sexuality, ethnicity, race, or nationality-based	\$	\$	Yes	266
d. Areas-of-study related e.g. law	\$	\$	Yes	18,593
e. Other activities e.g. music, debate, chess	\$	\$	Yes	120

Key Area	2022 Total Allocation \$	2022 Total Actual Spend \$	Are services available online?	Estimated No. of students accessing services
3. Employment/career services (careers & employability service)	\$1,642,045	\$919,986	Yes	2,145
4. Legal aid (Rental Advisory service/ student legal service)	\$50,000	\$8,910	Yes	Legal Services – 55 Rental Advisory Service - 46
5. Other student amenities	\$	\$		
6. Student Jobs on Campus	\$109,412	\$138,168	Yes	533
7. Student Life	\$0	\$728,090	Yes	14,814
8. Advocacy	\$2,000	273	Yes	2,220
9. Orientation	\$400,000	\$361,889	Yes	6,150
10. Creative & Performing Arts	\$30,000	\$0	-	-
11. Student Development	\$20,000	\$28,149	Yes	455
12. National Lessons and Programs	\$25,000	\$22,134	Yes	14,814
13. Semester Events	\$100,000	\$230,853	Yes	14,814
14. National Competitions	\$10,000	\$2,274	Yes	150
15. University Sport Australia Endorsed Programs	\$364,180	\$287,082		220
16. ACU sports clubs	\$497,422	\$641,843		810
17. Gyms, Fitness Classes & Facilities	\$417,758	\$388,983	Yes	3028
18. Training Marketing & Communications support	\$75,000	\$39,555		
19. Social Sport & Community Events	\$321,422	\$289,759		4632
20. The Track	\$593,403	\$549,547	Yes	3,781
21. Elite Athlete & Performer Program	\$693,877	\$505,591	Yes	380
22. Sales, Marketing & Communications Staff & business systems support including ACU Life	\$326,000	\$180,838		
23. Program Manager Cocurricular Payment Systems support staff	\$130,000	\$142,271		
24. Club partnership capacity building	\$163,000	\$144,727		
25. Other	\$73,964	\$0		
26. Online Virtual Discount Program ACUExtra	\$0	\$10,002	Yes	Discontinued
27. IT Support software	\$0	\$22,199		

ORGANISATIONS, BODIES OR THIRD-PARTY PROVIDERS THAT RECEIVED SSAF FUNDING IN 2022

Organisation Name¹	Australian Business Number (ABN)	Supported Key Area	Total SSAF Funding Received \$	% of total SSAF Funding Received
Brothers Rugby Club	73 340 362 676	2A Sporting Clubs	\$25,000	0.30%
Brisbane North Netball Inc	45 789 964 348	2A Sporting Clubs	\$30,000	0.36%
Fitzroy Football Club Limited	20 005 881 201	2A Sporting Clubs	\$25,000 + \$2,000 additional subsidy	0.33%
ACU Cronulla Sharks Water Polo Club	25 688 209 493	2A Sporting Clubs	\$20,000 + \$5,000 for EAPP	0.30%
ACU Blacktown City Swimming Club Inc	31 477 504 247	2A Sporting Clubs	\$30,000	0.36%
Ballarat City Rowing Club, Inc	85 991 857 492	2A Sporting Clubs	\$10,000	0.12%

1 Note: Only organisations, bodies or third-party providers who receive over \$1,000 in SSAF funding are expected to be disclosed above.

Declaration by Person of Authority

I, Dr Stephen Weller, Chief Operating Officer and Deputy Vice-Chancellor of Australian Catholic University, declare that the information provided in this Student Services and Amenities Fee (SSAF) Allocation Report is to the best of my knowledge true, complete and correct.



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Signature of Person making Declaration

Dr Stephen Weller
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Full name of Person making Declaration

Chief Operating Officer and Deputy Vice-Chancellor
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Position of Person making Declaration

29 June 2023
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Date