

Application for refund (for commencing international students)

C - REFUND PAYMENT DETAILS

Note: Refund payments will be refunded to the originating payment source. Evidence of original payment method must be attached eg remittance with full payer account details.

Date of payment(s)		Receipt number(s)	
Payment amount(s)		Evidence of original payment attached	Yes
Credit card			
Credit card type	<input type="checkbox"/> Visa <input type="checkbox"/> Master Card <input type="checkbox"/> American Express		
Card number - <i>please enter the first 6 and last 3 digits only</i>	...	Expiry date	Name of cardholder
Local bank account: EFT			
Name of account holder		Name of bank	
Branch (BSB) number		Account number	
Overseas: Telegraphic transfer or Flywire			
Beneficiary name		Beneficiary address (including country)	
Bank name		Swift/BIC code (preferred) or bank address	
Beneficiary bank country		Account number or IBAN	
ABA/routing number/sort code			

D - STUDENT DECLARATION

- I have read and understood the **Commencing International Student Fee Refund Policy**.
- I understand that it is my responsibility to ensure the refund payment details included on this form are accurate.
- I understand that refunds may take up to four weeks to process provided all relevant documents have been submitted.
- I understand that if I have not supplied the appropriate documentary evidence, or if the information supplied is false and misleading, it may affect the refund assessment outcome.
- I understand that by applying for a refund, I am withdrawing my acceptance from this course(s) and my CoE(s) will be cancelled when my refund is processed.
- **For students in their first semester:** I understand that if I have not withdrawn from all units in the current and future semesters by the corresponding Census Dates, I will incur tuition fees debt for those units if full payment is not made. This may result in the University notifying the Department of Education and the Department of Home Affairs (DHA) and may have a serious impact on student visa status.

Applicant signature*		Date	
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For electronic submission, you must type your full name in the student signature box. Typing your name is considered as your formal signature on the Student Declaration and can only be accepted when this form is submitted via your ACU student email account. If you do not have ACU student email account, you must use the email account provided in your application for admission.

Please submit the completed application for refund and any supporting document :

BY EMAIL:

international.finance@acu.edu.au

Subject: Refund application – first name, last name, student ID

Refund enquiries: international.finance@acu.edu.au or telephone +61 (0)2 9739 2406