

ACU Announcements

Dear staff and students

There are a few reminders I would like to pass on this week, as we do our best together to keep our community safe and ensure the continuing best possible learning experience for our students.

Victorian placements and practical classes

- Some placements and practical classes are continuing in Victoria, and students will be advised individually by their faculty of any changes. Timetables have been revised to ensure that all classes finish in time to allow staff and students to return home before the 8pm Melbourne curfew.
- Students in Melbourne attending placements must carry a Permitted Worker Permit (Students) from the university, along with their student ID. Students who require a permit but have not received one should contact [AskACU](#).
- Students in Melbourne attending practical classes on campus must carry their student ID and a letter they can [download](#) from the student portal.
- Students in Ballarat attending placements or practical classes on campus can [download their letter](#) from the student portal.
- Staff attending practical classes on campus will need to carry their staff ID and a Permitted Worker Permit which has been issued by the university – if you don't have a Worker Permit and you need one, please email the Deputy Chief Operating Officer.

Childcare for Victorian staff

- For staff members who are Permitted Workers and need to work on campus, the [Permitted Worker Permit \(including childcare\)](#) is required.
- For staff members who are Permitted Workers and working from home, the [Access to Childcare and Kinder \(Working from Home\)](#) is required.
- Both the Permitted Worker Permit (including childcare) and the Access to Childcare and Kinder (Working from Home) forms should be requested by lodging a request via a general enquiry form in [Service Central](#) and these will be responded to as a priority.
- The permits will need support from your relevant Executive Dean or Director – who can confirm your requirement to work on campus or at home – and are then issued by the Deputy Chief Operating Officer.
- The employer declaration on both permits is only signed by the Chief Operating Officer.

Keeping safe

- A safe place of work and learning means that if you are unwell or you have cold and/or flu symptoms, you must not come to campus. Seek medical advice and consider whether you should be tested for COVID-19.
- It is really important that you report to the university if you test positive for COVID-19 so that we can continue to keep our community safe. Further information about [self-assessment](#), and what to do if you test positive for COVID-19, including [ACU reporting mechanisms](#), is available on our website. Public health authorities provide updated information about testing in particular locations.
- Please exercise personal responsibility and follow [COVIDSafe practices](#). It is the responsibility of each individual to ensure physical distancing of 1.5m whenever possible, practise good hygiene, and avoid large public gatherings and crowded spaces.

As always, I encourage you to remain engaged with our communications and FAQs page which we are updating as things change.

Dr Stephen Weller and the Recovery Management Team

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[Australia Catholic University Critical Incident Management Policy.](#)