

SENATE

Chair: Mr Julien O'Connell, Pro-Chancellor and Acting Chancellor

Secretary: Dr Stephen Weller, Corporation Secretary and Chief Operating Officer

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Non-Confidential Minutes

Meeting 07/2021 of the Senate was conducted in person from the Melbourne, Canberra and North Sydney Campuses and Microsoft Teams from Brisbane

Date: Thursday, 2 December 2021

Time: 10:00am to 3:00pm (AEDT)

Location: Microsoft Teams for Brisbane Members and Attendees

Veritas Board Room, Level 1, 127 Phillip Avenue, Watson, Canberra

Room 28, Level 4, 250 Victoria Parade, Melbourne

Peter Cosgrove Centre, Level 18, Tenison Woods House, 8-20 Napier Street, North Sydney

Members present: Mr Julien O'Connell AO, Pro-Chancellor, Acting Chancellor and Chair

Professor Zlatko Skrbis, Vice-Chancellor and President

Most Reverend Anthony Fisher OP, Archbishop of Sydney

Mr Stephen Elder OAM KSS, Chapter Nominee (VIC)

Mr Ross Fox, Chapter Nominee (ACT)

Associate Professor Elspeth Froude, elected Academic Staff member

Ms Emily Ginis, Student Member

Mr Tim Kirk, Panel Nominee (ACT)

Professor Tim McKenry, Chair, Academic Board

Mr Karl Morris AO, Chapter Nominee (QLD)

The Hon. Barbara Perry, Panel Nominee (NSW)

Dr Josephine Ryan, elected Academic Staff member

Ms Annette Schmiede, Chapter Nominee (NSW)

Ms Bernadette Steele, Panel Nominee (VIC)

Dr Judith Norris, elected Academic Staff member

Apologies: The Hon. James Douglas, Panel Nominee (QLD)

Mr Gerard Goodwin-Moore, elected Professional Staff member

Attendees present: The Hon. Martin Daubney, Chancellor Designate (*for Agenda items 1-9.3*)

Professor Belinda Tynan, Provost

Dr Stephen Weller, Secretary to Corporation and Chief Operating Officer

Dr Diane Barker, Director, Governance and General Counsel

Dr Margriet Wooldridge, Chief of Staff, Office of Vice-Chancellor and President

Ms Rachelle Bramley, Director, Advancement and Alumni (*for Agenda Item 9.2*)

Fr Anthony Casamento, Vice-President, Identity & Mission (*for Agenda Item 9.3*)

Mr Scott Jenkins, Chief Financial Officer (*for Agenda item 11.1*)

Ms Tarryn Bennett, Governance Officer

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| # | Item |
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| Procedural Matters | |
| ☆ 1. | Welcome and Apologies |
| | The Acting Chancellor welcomed Senators and attendees to the meeting. The Hon Martin Daubney, Chancellor Designate was welcomed by the Acting Chancellor and Senators, and introductions were provided by all in attendance. Text removed. Apologies were noted for The Hon. James Douglas, Panel Nominee (QLD) and Mr Gerard Goodwin-Moore, elected Professional Staff member. |
| ☆ 2. | Acknowledgment of Country and Opening Prayer |
| | The Acting Chancellor provided the Acknowledgement of Country and the Vice-Chancellor and President led Senators and attendees in reading the Opening Prayer. |
| ☆ 3. | Register of Interests |
| | No new interests were declared. |
| ☆ 4. | Starring of Items |
| | Resolution S 2021/141 <i>Senate adopted the proposed resolutions against unstarred items.</i> |
| ☆ 5. | Minutes of Previous Meetings |
| | Resolution S 2021/142 <i>Senate approved the Minutes of Meeting 06/2021 (14 October) of Senate as a true and accurate record.</i> |
| 6. | Actions Schedule |
| | Resolution S 2021/143 <i>Senate noted the Actions Schedule.</i> |
| ☆ 7. | Business Arising |
| Standing Items and Presentations | |
| ☆ 8. | Report from Acting Chancellor |
| | The Acting Chancellor provided a summary of the events and meetings in which he had participated since the October Meeting, including: <ul style="list-style-type: none"> • Victorian Planning Advisory Committee of Chapter (VPAC); • PM Glynn Advisory Council; • Senate Standing Committee; • Finance and Resources Committee; • Launch of Emeritus Professor Greg Craven's book, Shadow of the Cross; • ACU Victorian Chapter - Meeting 4/2021; • Hosting a dinner for Aged Care with Archbishop Comensoli with VIC-based health providers; and |

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| | <ul style="list-style-type: none"> Emeritus Professor Greg Craven speaking on "Catholic Social Teaching In Australian Politics - Does It Still Matter?" <p>The Acting Chancellor thanked and acknowledged Dr Stephen Weller and Prof. Zlatko Skrbis for their contributions.</p> |
| | 8.1 Welcome to Chancellor Designate |
| | Refer to Agenda item 1. |
| ☆ 9. | Report from Vice-Chancellor and President |
| | <p>The Vice-Chancellor and President (VC) provided an overview of the Report from the Vice-Chancellor and highlighted the following:</p> <ul style="list-style-type: none"> Acknowledged the Acting Chancellor's contributions and support since stepping into the role in September 2020, noting he will resume his role as Pro-Chancellor from 1 January 2022 until Ms Virginia Bourke commences as Pro-Chancellor in July 2022; A summary of achievements in relation to Contribution to Catholic Identity and Mission were noted in the report, which were expanded under Agenda item 9.3; Strengthening of Strategic Planning and Performance in the areas of the VC Priorities, Strategic Plan KPIs, and Portfolio Planning, and development of a more aligned linkage between enrolment planning, budget, and strategic workforce profile was discussed and highlighted as being a focus for the Senate Planning Day in February. It was also expanded on under Agenda item 9.1; A number of staff movements were acknowledged, including: Professor Mary Ryan's appointment as Executive Dean Faculty of Education and Arts, commencing on 14 February 2022; Dr Margriet Wooldridge's appointment as Chief of Staff, Office of the Vice-Chancellor and President; ACU, Ms Madeline Forde, Pastoral Associate (Students) at Blacktown Campus' appointment to the international youth advisory body; and Prof. Sandra Jones' reappointment as Pro Vice-Chancellor, Research and Impact for further three year term; Reflections on the first year as VC were shared, including a continued commitment to the ACU Strategic Plan, the recognition of ACU's challenges as outlined in the State of Play presented to Senate at the beginning of 2021 and the commitment to ACU's Catholic identity. Key 2021 accomplishments were outlined, including successful navigation of COVID-19 challenges, the launch of Ethics Finder, the launch of ACU Online, talent recruitment and supporting Veterans and their families. The VC summarised his draft 2022 focus areas: workforce and culture, student success, campus profiles, revenue diversification and impact through Mission. These focus areas will be unpacked further at the first meeting of Senate in 2022. Text removed. |
| | Action 2021/016: Text removed. |
| ☆ 9.1 | Strengthening of Strategic Planning and Performance |
| | The Vice-Chancellor and President provided an overview of the Strengthening of Strategic Planning and Performance Presentation. Text removed. |
| 9.2 | Presentation from Ms Rachelle Bramley, Director, Advancement and Alumni |
| | <p>The Acting Chancellor welcomed Ms Rachelle Bramley to the meeting.</p> <p>Ms Rachelle Bramley presented the Advancement and Alumni Strategy Update and highlighted the following:</p> <ul style="list-style-type: none"> Text removed; |

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| | | <ul style="list-style-type: none"> • Key indicators of success by 2024, per the presentation at 9.2; • Text removed; • The Advancement and Alumni Strategy was based on the 2020 Alumni Infinity Survey results. • Text removed; • Key Highlights of 2021, per the presentation at 9.2; • Text removed; • KPIs in 2021 are either being met or exceeding, with the exception of ‘number of events’ due to COVID-19 restrictions; and • Senators were invited to reach out and be involved in the Advancement and Alumni space. <p>Senators discussed the following:</p> <ul style="list-style-type: none"> • Praise to Ms Bramley and the Vice-Chancellor and President for the progress and success in the space; • Text removed. |
| | | <p>Resolution S 2021/144 <i>Senate discussed and noted the Advancement and Alumni 2020 – 2024 Strategy update.</i></p> |
| ☆ | 9.3 | Presentation from Fr Anthony Casamento csma, Vice-President, Identity & Mission |
| | | <p>The Acting Chancellor and VC welcomed Fr Anthony Casamento to the meeting.</p> <p>Fr Anthony Casamento presented Report from Vice President and Director, Identity & Mission and highlighted the following:</p> <ul style="list-style-type: none"> • The strategic location of the Rome Campuses places ACU at the heart of the Catholic Church and offers a range of programs for students, noting cultural and mission based experiences are embedded into the program; • Text removed; • ACU hosted a number of events in 2021 per the presentation at 9.3; • Plans are underway to bless the campus later in the year; and • Text removed. |
| | | Action 2021/017: Text removed. |
| | | Action 2021/018: Text removed. |
| | | <p>Resolution S 2021/145 <i>Senate noted the presentation from Fr Anthony Casamento csma, Vice-President, and Director, Identity & Mission</i></p> |
| ☆ | 10. | Report from Provost |
| | | The Provost provided an overview of the Report from Provost, presented the Provost Portfolio Update. Text removed. |
| | | Action 2021/019: Text removed. |
| | | <p>Resolution S 2021/146 <i>Senate noted the submission of the Report from Provost</i></p> |
| | 10.1 | Student Enrolment Report |

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| | | <p>Resolution S 2021/147 <i>Senate noted the Student Enrolment Report as at 29 October 2021.</i></p> |
| 11. | | Report from Chief Operating Officer |
| | | The Chief Operating Officer provided a brief overview of the reports on the agenda under the Report from the Chief Operating Officer. |
| ☆ | 11.1 | 2022 Budget |
| | | The Chief Financial Officer provided an overview of the 2022 Budget. Text removed. |
| | | Action 2021/020: Text removed. |
| | | Action 2021/021: Text removed. |
| | | <p>Resolution S 2021/148 <i>Senate approved the 2022 Budget, with the proviso that the Vice-Chancellor and President can vary any allocation contained within the Budget, while maintaining 2022 Budget surplus.</i></p> |
| ☆ | 11.2 | Reregistration Project Work Program Update |
| | | The Secretary requested that Senators note the item, as it will be discussed at the Senate Planning Day in February 2022. |
| | | <p>Resolution S 2021/149 <i>Senate noted the status update to work undertaken through the Reregistration Project.</i></p> |
| | 11.3 | Contract Execution Register |
| | | <p>Resolution S 2021/150 <i>Senate noted the Contract Execution Register for contracts executed pursuant to section 127(1) of the Corporations Act 2001 (Cth) and the Power of Attorney registered BK 4677 No 305 for the period 28 September to 12 November 2021.</i></p> |
| | 11.4 | Minimum insurance requirements |
| | | <p>Resolution S 2021/151 <i>Senate noted the approval by the Chief Operating Officer of departures from ACU's minimum insurance requirements in accordance with clause 3.24A of the University's Delegations of Authority Policy and Register for the period 28 September to 12 November 2021.</i></p> |
| | 11.5 | Schedule 1 – Extraordinary Delegations |
| | | <p>Resolution S 2021/152 <i>Senate noted that the date of cessation of Schedule 1 – Extraordinary Delegations under the of the Delegations of Authority Policy and Register is 21 November 2021.</i></p> |
| | 11.6 | Work, Health and Safety Report Quarter 3 2021 |

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| | | Resolution S 2021/153 <i>Senate noted the WHS Report Quarter 3 2021.</i> |
| | 11.7 | Melbourne Campus Development Report |
| | | Resolution S 2021/154 <i>Senate noted the Melbourne Campus Major Projects Progress Report.</i> |
| Items for Approval | | |
| ☆ | 12. | Report of the Academic Board |
| | | <p>The Chair of Academic Board provided an overview of the Report of the Academic Board and highlighted the following:</p> <ul style="list-style-type: none"> On 17 November 2021 Academic Board recommended that Senate approve the course proposals for the Bachelor of Philosophy / Bachelor of Laws; Academic Board has been reflecting on the operation of the Academic Board over last 12 months and the results of the Academic Board Self Evaluation Survey will be provided to the February meeting of Senate. End of term is approaching for many Members and of the 18 Members, 13 will be new; A number of major course changes and course reviews were approved per the report at item 12; Amendments to the 2022 Academic Regulations were approved; <p>The Acting Chancellor thanked the Chair of Academic Board for the report and the work of Academic Board.</p> |
| | | Resolution S 2021/155 <i>Senate approved the New Course proposal for the Bachelor of Philosophy / Bachelor of Laws (Honours), detailed in CMAS proposal PR000122, to be offered at the Brisbane, Melbourne, North Sydney and Strathfield Campuses, for implementation Semester 1, 2022.</i> |
| | | Resolution S 2021/156 <i>Senate noted the Digest of Academic Board meeting 06/2021.</i> |
| ☆ | 13. | Report of the Senate Standing Committee |
| | | <p>The Chair of the Senate Standing Committee provided an overview of the Report of the Senate Standing Committee and highlighted the following:</p> <ul style="list-style-type: none"> The Senate Standing Committee recommended two items for approval per item 13.1 and 13.2; A process is underway to engage external support for the review of the Constitution; Text removed; and State Chapter and Senate Panel Nominations and Membership were discussed where terms of office end at the 2022 AGM. |
| | | Resolution S 2021/157 <i>Senate noted the Report from meeting 05/2021 of the Senate Standing Committee held on 9 November 2021.</i> |
| ☆ | 13.1 | Term of Office of Chair of Audit and Risk Committee |
| | | <p>The Secretary provided an overview of the Term of Office of Chair of Audit and Risk Committee.</p> <p>It was discussed by Senators that Mr Robert Baker brings a wealth of experience in audit and accounting.</p> |

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| | | <p>Resolution S 2021/158 <i>Senate approved the re-appointment of Mr Robert Baker as Chair of the Audit and Risk Committee for a further three-year term of office, from 1 May 2022 to 30 April 2025.</i></p> |
| | 13.2 | Amendment of Regulations for Honorary Awards |
| | | <p>Resolution S 2021/159 <i>Senate approved the proposal to amend the Regulations for the Award of the Honorary Degree of Doctor of the University and Doctor of Laws, with effect from 1 January 2022.</i></p> |
| ☆ | 14. | Report of the Finance and Resources Committee |
| | | <p>Resolution S 2021/160 <i>Senate noted the report from meeting 05/2021 of the Finance and Resources Committee, held on 15 November 2021.</i></p> |
| ☆ | 15. | Report of the Audit and Risk Committee |
| | | <p>The Secretary provided an overview of the Report of the Audit and Risk Committee (ARC) and highlighted the following:</p> <ul style="list-style-type: none"> • The extensive volume of the ARC as referred to in the report per item 15; • The final meeting of ARC is scheduled for 8 December 2021; and • Cyber Security will be a key focus of the December ARC meeting. Text removed. |
| | | <p>Resolution S 2021/161 <i>Senate noted the report from meeting 04/2021 of the Audit and Risk Committee, held on 20 October 2021.</i></p> |
| | 15.1 | 2021 Audit Plan |
| | | <p>Resolution S 2021/162 <i>Senate noted the 2021 Audit Plan, as approved by Audit and Risk Committee on 20 October 2021.</i></p> |
| | 16. | Report of the Honorary Awards Committee (no report since the last Senate meeting) |
| | 16.1 | Text removed |
| | | <p>Resolution S 2021/163 Text removed.</p> |
| ☆ | 16.2 | Honorary Awards Nomination |
| | | Ms Annette Schmiede provided an overview of the Honorary Awards Nomination. Text removed. |
| | | Action 2021/022: Text removed. |
| | | Action 2021/023: Provide the Honorary Doctorate criteria for review by Senate, following appropriate consultation. Responsible: Governance Officer, Honorary Awards Committee and National Manager, Governance. When: 02/02/22 (for 24 Feb Senate Meeting). |
| | | <p>Resolution S 2021/164 Text removed.</p> |

| Items for Noting | |
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| 17. | Reports from State Chapters |
| | 17.1 Report from the ACT Chapter |
| | 17.2 Report from the NSW Chapter |
| | 17.3 Report from the QLD Chapter |
| | 17.4 Report from the VIC Chapter (no report since the last Senate meeting) |
| | Text removed. |
| General Business and Close of Meeting | |
| 18. | General Business |
| | <p>The Acting Chancellor spoke to:</p> <ul style="list-style-type: none"> • The success of the PM Glynn Institute; • Submission of a Parliamentary Inquiry relating to the shortage of palliative care nurses and doctors in outer regions of NSW; • The Launch of Shadow of the Cross hosted with the Archbishop of Melbourne; • The celebration of the conferral of the ACU honorary degree, Doctor of Laws upon Emeritus Professor Greg Craven AO, GCSG on 17 December; and • The support received by Dr Weller, Dr Barker, Mr Baker, Mr Jenkins, Ms Chetcuti, Ms Wooldridge and Ms Bennett. <p>The Vice-Chancellor and President provided thanks to all Senators for their individual constructive feedback and engagement throughout the year and to the Acting Chancellor for his contributions to Senate and during the interim period as Acting Chancellor.</p> |
| 19. | Closing Prayer |
| | Most Reverend Anthony Fisher OP led Senators and attendees in the Closing Prayer. Meeting closed at 2:58pm |
| 20. | <p>Next Meeting (2 December, MacKillop Campus, North Sydney)</p> <p>Planning Day, 23 February, The Leadership and Education Centre, Level 3, Cathedral House, 229 Elizabeth Street, Brisbane QLD; &</p> <p>Meeting 01/2022, 24 February, The Gaudete Centre, Level 3 Mercy Building, 1100 Nudgee Road, Banyo QLD)</p> |