

# SESU application outline

# Organisation-specific projects

The application form for organisation-specific projects asks the following questions:

## 1. APPLICATION CONTACT

Please provide the details of a contact person for this application.

## 2. RESEARCH THEME

- Which SESU research theme does your application relate to?
- Please briefly explain how your project links to the selected research theme. If there is potential overlap, please focus on your nominated theme, but feel free to note which of the other themes the project relates to [100 word limit]

## 3. ABOUT YOUR ORGANISATION

Tell us about your organisation:

- Description of organisation
- Please provide a link/copy of your organisation's most recent annual report, if you have one.
- Does your organisation or any of the proposed partners have a Human Research Ethics Committee (HREC)?
- For reporting purposes, please indicate whether your organisation is Catholic or faith-based. If yes, please provide brief details
- Does the organisation have an existing relationship with ACU? If yes, please provide brief details
- For reporting purposes, please indicate if you have consulted with any ACU staff about your application? If yes, please provide the staff members' name/s

## 4. ABOUT THE RESEARCH PROJECT

Tell us about the research project:

- Proposed research project title
- What is the context of the research project? [300 word limit]
- What is your proposed research question/s? [100 word limit]
- What are the objectives of the research project? [400 word limit]
- Outline the research activities and outputs you expect from the project [300 word limit]
- How many people do you anticipate the research will benefit? [100 word limit]
- Does your organisation collect data on client or program/service measures that you wish to use for this project? If yes, please describe the type of data and how it is used. [200 word limit]

- If yes, please a) describe what type of data your organisation collects, for how long you have been collecting it, and how it is used (e.g. to monitor client progress; measure client/program outcomes etc) [200 word limit]; and b) tell us if you have permission (consent) from the participants/clients to use this data for future research and evaluation activities by a third party?
- What is an indicative timeframe of the research project? [200 word limit]
- Do you intend the researchers to collect information from minors (persons under 18 years of age) for this research?

## 5. COLLABORATION

- Does your research relate to Aboriginal and/or Torres Strait Islander peoples? If yes, please record whether your organisation is (or any of your partner organisation/s are) Aboriginal- or Torres Strait Islander-controlled organisation/s OR describe the existing relationship/s your organisation has with Aboriginal and/or Torres Strait Islander communities. [200 word limit]

SESU projects are intended to be wholly collaborative:

- Please a) outline the expertise and experience that your organisation can bring to the project; and b) nominate one staff member to join the project team as the lead from your organisation (this is an in-kind contribution from your organisation; without remuneration from ACU). While more people from your organisation may be involved in the project, your organisation's project lead will attend project meetings with the ACU team, commit time to help shape project and report back on project progress to their colleagues as needed. [150 word limit]
- What other in-kind contributions do you intend to make to the research project? [200 word limit]
- What financial contributions does your organisation intend to make to the research project? [150 word limit]
- List any skills or expertise you are seeking assistance with in requesting this research (to help us to match you appropriately with our researchers). [150 word limit]
- Do you intend to partner with other organisation/s (not including ACU) on this research project? If yes, please tell us how your organisations are connected, how long they have been working together, and which shared goals they have for the project. We recognise that different organisations might play different roles in the project based on their connection to the research topic, and if that's the case, please let us know how you see each organisation engaging with the research. [350 word limit]

## 5. PARTNER ORGANISATION/S

Please upload a letter of support from each named partner organisation.