

Bachelor of Business Administration and Bachelor of Commerce

(Information last updated on 12 April 2021)

Brisbane, Melbourne, North Sydney, Strathfield

To be awarded this degree you must complete 32 Units in total. The Peter Faber Business School's Bachelor of Administration and Bachelor of Commerce degree comprises of:

- eight (8) specified units which all students must do
- eight (8) specified business administration units
- eight (8) specified major Units
- four (4) business minor units
- four (4) elective units (can be used for a second minor)

Of the Specified units, there are four (4) compulsory Business Foundation Units that must be completed in your commencing semester.

Commencing Semester Enrolment Business Foundation Units				
Commencing semester	*BUSN104 Money Matters	BUSN111 Working with Technology	BUSN112 Managing Markets	BUSN113 Managing People and Organisations

*Students completing an Accounting or Finance Major should complete ACCT100 in place of BUSN104 in the commencing semester. BUSN104 is an incompatible unit with ACCT100

Specified Units (8): All students complete these		
Unit Code and Name	Prerequisite (P) Incompatible (I)	Offering
BUSN104 Money Matters <i>Complete in commencing semester</i>	ACCT100 (I)	Semester 1 and Semester 2
BUSN111 Working with Technology <i>Complete in commencing semester</i>	ISYS111 (I)	Semester 1 and Semester 2
BUSN112 Managing Markets <i>Complete in commencing semester</i>	MKTG100 (I)	Semester 1 and Semester 2
BUSN113 Managing People and Organisations <i>Complete in commencing semester</i>	MGMT100 (I)	Semester 1 and Semester 2
BIPX202 Community Engagement: Building Strengths	UNCC100 (P) or PHCC102 (P) or PHCC104 (P) BIPX100 (I)	Semester 1 and Semester 2 *Professional Term 5 and *Summer
BUSN304 Working with Diversity and Conflict Or BIPX301 Professional Experience	80cps (P) BUSN202 (I) BIPX202 (P) ITEC320 (I)	Semester 1 and Semester 2 *Professional Term 5 and *Summer Semester 1 and Semester 2 *Professional Term 5 (tbc)
Core Curriculum Unit 1 UNCC100 or PHCC102 or PHCC104 See the ACU Core Curriculum page for more details		Semester 1 and Semester 2 *Winter and *Summer Terms
Core Curriculum Unit 2 UNCC300 or PHCC320 See the ACU Core Curriculum page for more details	UNCC100 (P) or PHCC102 (P) or PHCC104 (P)	Semester 1 and Semester 2 *Winter and *Summer Terms

* **Winter term** 30/05-01/08 2021; **Professional Term 5** 14/06- 22/08 2021, **Summer** 22/11-31/01 2022

Bachelor of Business Administration and Bachelor of Commerce

(Information last updated on 12 April 2021)

Apart from the Foundation Units above, all other units listed within this degree require 'assumed knowledge'. This knowledge is gained by completing the Foundation Units.

Business Administration Units		
Unit Code and Name	Prerequisite (P) Incompatible (I)	Offering
HRMG204 Organisational Behaviour		Semester 1 and Semester 2
ECON200 Economics: Policy Frameworks and Markets	ECON104 (I) ECON105 (I)	Semester 1
BAFN200 Principles of Finance		Semester 1 and Semester 2
ITEC201 Fundamentals of Information Technology		Semester 2
MKTG207 Marketing Toolkit	MKTG100 (I)	Semester 1 and Semester 2
ENTR301 Managing Entrepreneurship and Innovation	MGMT311 (I)	Semester 1
ITEC200 Data and Information Management		Semester 1
MGMT304 Strategic Management	MGMT213 (P) or HRMG204 (P)	Semester 2

These units are current at time of publication, please refer to [Handbook](#) in case of changes.

Major, Minor/s or Elective Unit Schedule and Selection

Follow this link for the Schedule of Units offered by the Business School in 2021:

[2021 ACU Business Elective Units](#)

Please refer to the [BCom/BBA Handbook](#) rules Parts E, F & G to select your:

- major of eight (8) units

and

- two minors of four (4) related units each.

or

- a combination of a minor and four (4) electives.

Specified Commerce Major units

Please also refer to Pages 5 to 10 of this document for information on what Majors are available

Bachelor of Business Administration and Bachelor of Commerce

(Information last updated on 12 April 2021)

Generic Course Map

Full time study load - 4 units per semester (8 units per year)

*Part-time Study Load - 2 units per semester (4 units per year)

To give you flexibility when organising a work, university and life balance, we have included a standard course map as well as a fast track course map for you to map your own course progression.

You can use either of these maps to choose when you will complete the remaining Specified units, your chosen Major and Elective Units according to the teaching period they are offered (as indicated above).

Please note: You should always map your course progression in conjunction with the [course rules](#) located in the ACU [Handbook](#).

It is **each student's responsibility** to complete the Specified and chosen Major units required for your degree. Please ensure you review the unit offerings to ensure you meet prerequisite requirements when you map your unit enrolment progression.

*International Students must contact the International Office for permission to reduce your study load to part-time.

Standard Course Map Template

Sample First Year of Enrolment				
Commencing semester	BUSN104 Money Matters	BUSN111 Working with Technology	BUSN112 Managing Markets	BUSN113 Managing People and Organisations
Semester 2				Core Curriculum Unit 1 Link to Core Curriculum
Year 2 of Enrolment				
Semester 1				
Semester 2				BIPX202 Community Engagement: Building Strengths Pre: Core Curriculum Unit 1
Year 3 of Enrolment				
Semester 1				Core Curriculum Unit 2 Link to Core Curriculum Pre: Core Curriculum Unit 1
Semester 2				BUSN304 Working with Diversity and Conflict Or BIPX301 Professional Experience Pre: BIPX202
Year 4 of Enrolment				
Semester 1				
Semester 2				

Bachelor of Business Administration and Bachelor of Commerce

(Information last updated on 12 April 2021)

Fast Track Course Map Template

Sample First Year of Enrolment				
Commencing semester	BUSN104 Money Matters	BUSN111 Working with Technology	BUSN112 Managing Markets	BUSN113 Managing People and Organisations
Professional Term 5 Or Winter Term (Optional)				Core Curriculum Unit 1 Link to Core Curriculum
Second Semester of Study				
Summer Term (Optional)				BIPX202 Community Engagement: Building Strengths Pre: Core Curriculum Unit 1
Year 2 of Enrolment				
Third Semester of Study				
Professional Term 5 Or Winter Term (Optional)				Core Curriculum Unit 2 Link to Core Curriculum Pre: Core Curriculum Unit 1
Fourth Semester of Study				
Summer Term (Optional)				BUSN304 Working with Diversity and Conflict Or BIPX301 Professional Experience Pre: BIPX202
Year 3 of Enrolment				
Fifth Semester of Study				
Professional Term 5 Or Winter Term (Optional)				
Sixth Semester of Study				
Summer Term (Optional)				

4th Year enrolment is on next page

Bachelor of Business Administration and Bachelor of Commerce

(Information last updated on 12 April 2021)

Year 4 of Enrolment				
Seventh Semester of Study				
Professional Term 5 Or Winter Term (Optional)				

All course map planning should follow the [course rules](#) for your degree.

Please refer to the lists on pages 1, 2, 6, 7, 8, 9 and 10 for prerequisite and incompatible units. **Be sure to pay attention to when units are offered to meet prerequisite requirements when you map your unit enrolment plan.**

MAJOR OPTIONS

On the following pages are the majors offered by the Peter Faber Business School and the campuses they are offered for you to choose from. You must complete **all units** listed in the Major you undertake.

Notes for consideration regarding Majors:

- All units within a major require 'assumed knowledge'. This knowledge is gained by completing the Foundation Units.
- Not all majors are offered on every campus. Be sure to check if the majors you want are both available on the campus you are attending.
- Be sure to check units with prerequisites. You will not be able to enrol into a unit if you have not successfully completed the prerequisite units first.
- Only the "Non-Accredited" Accounting major is listed below. The "Accredited" Major cannot be joined with another Major as it requires 12 Accounting units (Accounting Major and the Accounting Minor units combined). We suggest the "Accredited" Accounting Major be joined with a minor.
- If there is a unit in listed in the specified units as well as the major that you want to complete, you cannot use the duplicate unit in the major. Please contact business.ug@acu.edu.au for alternative unit options.

Bachelor of Business Administration and Bachelor of Commerce

(Information last updated on 12 April 2021)

Following are the lists of units required within each major:

ACCOUNTING (Non-Accredited) (Blacktown, Brisbane, Melbourne, North Sydney and Strathfield)		
Unit Code and Name	Prerequisite (P) Incompatible (I)	Offering
ACCT204 Management Accounting	ACCT100 (P)	Semester 1
ACCT207 Financial Accounting	ACCT100 (P)	Semester 1
ACCT209 Corporate Accounting	ACCT207 (P)	Semester 2
ACCT300 Auditing	ACCT209 (P)	Semester 1 and Semester 2
ACCT303 Strategic Management Accounting	ACCT204 (P)	Semester 2
LEGL101 Introduction to Business Law: Legal Frameworks for Business		Semester 2
LEGL201 Company Law: Directors and Corporate Regulation	LEGL101 (P)	Semester 2
STAT207 Business Data Analysis	STAT102 (I)	Semester 2

*Students completing an accounting Major should complete ACCT100 in place of BUSN104 in the commencing semester.

More Major options are continued on the next page.

Bachelor of Business Administration and Bachelor of Commerce

(Information last updated on 12 April 2021)

EVENT MANAGEMENT (Melbourne and North Sydney)		
Unit Code and Name	Prerequisite (P) Incompatible (I)	Offering
MKTG201 Buyer Behaviour: Understanding Customers		Semester 1
MKTG202 Marketing Communications: Engaging Stakeholders		Semester 1
EMGT201 Event Management: Planning a Successful Event	MGMT209 (I)	Semester 1
ENTR201 Entrepreneurial Mindset	MGMT210 (I)	Semester 2
EMGT202 Event Management: Design and Sustainability	MGMT215 (I) MGMT104 (I)	Semester 2
EMGT301 Event Management: Economic, Social and Environmental Impacts	MGMT312 (I)	Semester 1
ENTR303 Strategic New Venture Planning	ENTR201 (P) MGMT315 (I)	Semester 2
Plus one of the following		
ENTR202 Social Entrepreneurship		Semester 1
MGMT309 Governance Risk and Operations Management		Semester 2
ENTR302 Product Creation in Start Ups		Semester 2
MKTG209 Digital Marketing: The Connect Space		Semester 2
OHSE201 Introduction to OHSE Management		Semester 2

Bachelor of Business Administration and Bachelor of Commerce

(Information last updated on 12 April 2021)

FINANCE (Melbourne and North Sydney)		
Unit Code and Name	Prerequisite (P) Incompatible (I)	Offering
BAFN200 Principles of Finance		Semester 1 and Semester 2
BAFN203 Financial Planning		Semester 1
BAFN204 Portfolio Management: Investing Wisely		Semester 2
BAFN205 Financial Instruments and Institutions		Semester 1
BAFN306 Entrepreneurial Finance: New Venture Financing		Semester 2
BAFN307 Financial Risk Management		Semester 2
ECON200 Economics: Policy Frameworks and Markets	ECON104 (I) ECON105 (I)	Semester 1
STAT207 Business Data Analysis	STAT102 (I)	Semester 2

HUMAN RESOURCE MANAGEMENT (Brisbane, Melbourne, North Sydney and Strathfield)		
Unit Code and Name	Prerequisite (P) Incompatible (I)	Offering
HRMG200 Applied Human Resource Management		Semester 1 and Semester 2
HRMG201 Strategic Human Resource Development		Semester 1
HRMG204 Organisational Behaviour		Semester 1 and Semester 2
HRMG213 Sustainable Compensation and Staffing		Semester 1
HRMG302 Employment Relations and Legal Frameworks	HRMG200 (P)	Semester 2
HRMG305 Sustainable HRMG and Stakeholders	HRMG200 (P)	Semester 1
HRMG308 Strategic HRMG: Analytics, Metrics, Human Capital	HRMG200 (P)	Semester 2
MGMT310 Sustainable Organisational Change	MGMT213 (P) or HRMG204 (P)	Semester 1 and Semester 2

Bachelor of Business Administration and Bachelor of Commerce

(Information last updated on 12 April 2021)

INFORMATICS (Blacktown, Brisbane, Melbourne, North Sydney)		
Unit Code and Name	Prerequisite (P) Incompatible (I)	Offering
ITEC102 Python fundamental for data science		Semester 1 and Semester 2
ITEC200 Data and Information Management		Semester 1 and Semester 2
ITEC201 Fundamentals of Information Technology		Semester 1 and Semester 2
ITEC217 Programming Concepts		Semester 1 and Semester 2
ITEC202 Data Analytics and Visualisation	ITEC102 (P) ITEC200 (P)	Semester 2
ITEC203 Introduction to Data Science and Machine Learning	ITEC102 (P)	Semester 1
ITEC325 Applied Data Mining and Big Data	ITEC202 (P)	Semester 1
ITEC327 Essentials of Artificial Intelligence and Machine Learning	ITEC203 (P)	Semester 1

MANAGEMENT (Brisbane, Melbourne, North Sydney and Strathfield)		
Unit Code and Name	Prerequisite (P) Incompatible (I)	Offering
MGMT205 Evidence-Based Decision Making		Semester 2
MGMT214 Sustainable Leadership	MGMT305 (I)	Semester 2
MGMT213 Organisational Analysis		Semester 1 and Semester 2
MGMT212 Global Comparative Management	MGMT104 (I)	Semester 1
MGMT309 Governance, Risk and Operations Management	MGMT213 (P)	Semester 2
MGMT310 Sustainable Organisational Change	MGMT213 (P) or HRMG204 (P)	Semester 1 and Semester 2
ENTR301 Managing Entrepreneurship and Innovation	MGMT311 (I)	Semester 1
MGMT304 Strategic Management	MGMT213 (P) or HRMG204 (P)	

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MARKETING (Blacktown, Brisbane, Melbourne, North Sydney and Strathfield)		
Unit Code and Name	Prerequisite (P) Incompatible (I)	Offering
MKTG207 Marketing Toolkit	MKTG100 (I)	Semester 2
MKTG202 Marketing Communications: Engaging Stakeholders		Semester 1 and Semester 2
MKTG201 Buyer Behaviour		Semester 1
MKTG209 Digital Marketing: The Connected Space		Semester 1
MKTG301 International Marketing: The Borderless World	MKTG207 or MKTG100 (P)	Semester 2
MKTG313 Strategic Marketing and Planning	MKTG207 or MKTG100 (P)	Semester 1 and Semester 2
MKTG315 Marketing Analysis: Evidence-Based Decisions	MKTG207 or MKTG100 (P)	Semester 1
MKTG318 Social Impact of Marketing	MKTG207 or MKTG100 (P)	Semester 2