Application for Confirmation of Enrolment (CoE) – current students only

ACU
AUSTRALIAN CATHOLIC UNIVERSITY

This form is for current ACU students who wish to apply for a new CoE for student visa purposes.
As per Standard 8 of the National Code 2018, the University **can only approve a request for a CoE extension** in the following circumstances:

1. The student has experienced compassionate or compelling circumstances, supported by relevant documentary evidence
2. The student is at risk of not meeting course progression requirements and an academic intervention strategy has been or is being implemented
3. The student has been granted an approved deferral of studies

On 2 October 2026, the Australian Government introduced a number of new rules for Student visas (subclass 500) and Student Guardian visas (subclass 590). The rules change who can apply for and be granted a visa while in Australia, and whether family members can be included in a Student visa application.

For an overview of the changes, visit the Student **visa changes information page**. Make sure you know how the new rules affect you before making visa, study, or travel plans.

A – APPLICANT DETAILS

Student ID		Title		Date of birth	
First name		Last name			
Mobile		Passport no.			
Residential address				Postcode	
Course name		Campus			

B – DETAILS OF APPLICATION

Reasons for requesting a new CoE:	
Please add the required supporting documentation to support your reason for CoE extension. Some examples of supporting documentation are listed in the right column:	**Compassionate or compelling circumstances** ☐ Medical certificate or specialist report ☑ Death certificate or evidence of family emergency ☐ Police report, counsellor report, or other supporting evidence **Course Completion Delays** ☐ Course Coordinator confirmation of remaining units/credit points ☐ Clinical placement schedule (if applicable) ☐ Revised study plan ☐ Others
Are you intending to apply for a new student visa in the next three months?	☐ Yes ☐ No
When does your current visa expire?	
What is the end date of your current CoE?	
I will lodge my visa application in:	☐ Australia ☐ Overseas Expected travel date:

C – REQUEST FOR DEFERRAL OF MAIN COURSE (to be completed by student with additional offer at ACU)

Do you currently hold an offer for another ACU course (your main program)?	☐ No, go directly to Section D ☐ Yes. You may also need to defer your future course. To defer your offer, please tick the check box below. Deferring your offer may have an effect on your tuition fee rate and expected completion date. For more information please contact your International Student Adviser.
☐ I would like to request a deferral for my main courses (insert course name)	Deferred study period/ and year:

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D – APPLICANT DECLARATION

- I confirm that all information and supporting documents provided in this application are true and correct.
- I understand that my application for CoE extension will only be approved if:
  - I have compassionare or compelling circumstances; or
  - I am on an approved intervention plan; or
  - I am returning from an approved deferment or suspension of study.
- I understand that I must be enrolled in a full-time study load of 40 credit points per half-year or 80 credit points per academic year, unless otherwise approved or permitted by the University.
- I understand that if I have exceeded the minimum duration of my program, my tuition fees rate may be increased.
- I understand that if I am a pathway student with a packaged offer and CoE for a bachelor degree, the bachelor offer and CoE will be deferred and emailed to my ACU student email account.
- I understand that it is my responsibility to ensure any placement dates are finalised before I apply for a new CoE/student visa.
- I understand that my expected course end date is based on the course map approved by my Course Coordinator or Course Adviser. Any changes to my study plan may result in a change to my expected course end date, and I will be required to obtain an updated course map.
- I understand that it is my responsibility to arrange Overseas Student Health Cover for the full length of my student visa.
- I understand that approval of this application does not guarantee approval of any future CoE applications.
- I understand that it will take minimum ten working days to process my application once a completed application has been submitted. The outcome will be sent to my ACU student email.
- I understand that it is my responsibility to submit my student visa application to the Department of Home Affairs before my current student visa expires.
- I understand that ACU cannot guarantee visa outcomes and I am responsible for seeking advice on the impact to my visa before submitting this application.
- I understand the requirements of a Genuine Student (GS) to study in Australia and confirm that I am a Genuine Student (GS).

Privacy: Australian Catholic university is committed to ensuring the privacy of all information that it collects. Personal information supplied to the university will only be used in accordance with the university's statement on privacy located at: **acu.edu.au/451562**

First name		Last name	
Applicant signature*		Date	

* Note: For electronic submission, you must type your full name in the student signature box. Typing your name is considered as your formal signature on the Student declaration and can only be accepted when this form is submitted via your ACU student email account.

E – DETAILS OF OUTSTANDING COURSE REQUIREMENTS (to be completed by course coordinator/course adviser)

Student visa conditions as set by the Department of Home Affairs and the Department of Education require students to complete their course within the minimum duration. International students on a student visa are required to complete their course within the minimum duration as specified on the Confirmation of Enrolment (CoE). This means students are required to enrol in **40 credit points per-half year**, or **80 credit points per academic year.** CoE extensions can only be approved by ACU Global in limited circumstances. The information below is necessary for ACU Global to determine the length of the program and the student's financial liability on the CoE for student visa purposes. Please contact your local International Student Adviser (ISA) if you require additional information.

How many credit points or units does this student have left to complete his/her program?	Credit points; or Units
Expected program completion date based on the study plan below.	Please insert the semester and year or provide exact date if the student will complete outside of standard semester dates (eg clinical placement).

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E – DETAILS OF OUTSTANDING COURSE REQUIREMENTS (to be completed by course coordinator/course adviser)

Expected program completion date based on the study plan below.

Semester		Semester		Semester	
Unit codes		Unit codes		Unit codes	
Semester		Semester		Semester	
Unit codes		Unit codes		Unit codes	
Comments					

Has an intervention strategy been implemented? * This student has been identified under Academic Regulation Section 11 Academic Progress that they are not making satisfactory progress and the student has been or will be notified of this (eg 'requirement to show cause').		☐ Yes ☐ No	
Course Coordinator/Course Adviser name		Date	
Course Coordinator/Course Adviser signature			

Please return the completed and signed application form to the International Student Adviser (ISA) via email at **isa@acu.edu.au**

Note: applications will not be assessed until all required information and supporting documentation have been received.