Course Enrolment Guide 2008

Bachelor of Arts (Honours)

School of Arts & Science

Strathfield Campus – New South Wales

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1. How to use this Guide

This *Course Enrolment Guide 2008* provides you with information on the units you will require to complete your course; and when and where the units will be offered in 2008.

Steps to enrol in units for 2008

1. Read Section 2. ‘Program Information’ for information on course structure and unit sequence. Take note of any prerequisite or co-requisite requirements before selecting particular units.

2. Refer to the unit listings in Section 3. ‘Units Offered in 2008’ to select your units. Take note of the study period in which units are offered.

3. You must refer to ‘Enrolment Information 2008’ on the ACU intranet for information on how to complete your enrolment via Student Connect*. ‘Enrolment Information 2008’ also provides information on study period definitions, modes of study, campus locations, dates for each study period and census dates.

4. Log on to [Student Connect*](http://my.acu.edu.au/student/managing_your_studies/timetables_and_tutorial_direct/tutorial_direct) and enrol.

5. After you have completed your enrolment, go to: [http://my.acu.edu.au/student/managing_your_studies/timetables_and_tutorial_direct/tutorial_direct](http://my.acu.edu.au/student/managing_your_studies/timetables_and_tutorial_direct/tutorial_direct) to register your preferences for tutorials, laboratories or practicals via the online tutorial registration using [Tutorial Direct](http://my.acu.edu.au/student/managing_your_studies/timetables_and_tutorial_direct/tutorial_direct). (NB: There may be a delay of up to two hours before your unit enrolment information is updated in Tutorial Direct).

Contacting your Adviser

The Course Co-ordinator will be available to assist you with re-enrolment. He can be contacted by telephone or by email.

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* Student Connect is a web interface allowing students to complete their ACU National enrolment online.
2. Program Information

Requirements for the Degree
To gain a Bachelor of Arts (Honours) degree you must successfully complete 80 credit points comprising:

- One (1) unit in research methods (10 cps)
- An Honours thesis (total of 50 cps)
- Two (2) advanced coursework units (20 cps, i.e., 10 cps each).

All students undertake the Research Methods unit. The Honours thesis will be prepared and assessed in accordance with the Honours Regulations of the Faculty of Arts and Sciences.

3. Units Offered in 2008

Offered Semester 1

The first two units are compulsory. You should enrol in two units in Semester 1 by entering the Unit Code, Unit Name and Location – Delivery Mode onto Student Connect.

You must also do an Advanced Coursework unit in Semester 1. You will do this by cross-institutional enrolment at another university. The university you chose will charge HECS through that institution, so you should not enter the Advanced Coursework unit on the ACU Student Connect. You should consult with the Course Coordinator about the Advanced Coursework unit. You will be given credit for the Advanced Coursework unit after you receive your results at the end of the semester.

<table>
<thead>
<tr>
<th>Sem</th>
<th>Unit Code</th>
<th>Unit Name</th>
<th>Credit Points</th>
<th>Location –Delivery Mode</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>HUMA402</td>
<td>Honours Research Methods (Seminar in Research Methods)</td>
<td>10</td>
<td>Strathfield --On Campus</td>
</tr>
<tr>
<td>1</td>
<td>HUMA400</td>
<td>Honours Thesis A (Full-Time) (Honours Thesis A (F/T))</td>
<td>20</td>
<td>Strathfield --On Campus</td>
</tr>
<tr>
<td></td>
<td>or HUMA401</td>
<td>Honours Thesis A (Part-Time) (Honours Thesis A (P/T))</td>
<td>10</td>
<td>Strathfield --On Campus</td>
</tr>
<tr>
<td></td>
<td>or HUMA408</td>
<td>Honours Thesis C (Part-Time) (Honours Thesis C (P/T))</td>
<td>10</td>
<td>Strathfield --On Campus</td>
</tr>
<tr>
<td>1</td>
<td>HUMA410</td>
<td>Honours Advanced Coursework A</td>
<td>10</td>
<td>Cross Institutional</td>
</tr>
</tbody>
</table>
Offered Semester 2

You must enrol in the Honours Thesis unit. You should enrol in the units in Semester 2 by entering the Unit Code, Unit Name and Location – Delivery Mode onto Student Connect.

You must also do an Advanced Coursework unit in Semester 2. You will do this by cross-institutional enrolment at another university. The university you chose will charge HECS through that institution, so you should not enter the Advanced Coursework unit on the ACU Student Connect. You should consult with the Course Coordinator about the Advanced Coursework unit. You will be given credit for the Advanced Coursework unit after you receive your results at the end of the semester.

<table>
<thead>
<tr>
<th>Sem</th>
<th>Unit Code</th>
<th>Unit Name</th>
<th>Credit Points</th>
<th>Location –Delivery Mode</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>HUMA406</td>
<td>Honours Thesis B (Full-Time) (Honours Thesis B (F/T)) or Honours Thesis B (Part-Time) (Honours Thesis B (P/T))</td>
<td>30</td>
<td>Strathfield –on campus</td>
</tr>
<tr>
<td></td>
<td>or HUMA407</td>
<td>or</td>
<td>10</td>
<td>Strathfield –on campus</td>
</tr>
<tr>
<td></td>
<td>or HUMA409</td>
<td>or</td>
<td>20</td>
<td>Strathfield –on campus</td>
</tr>
<tr>
<td>2</td>
<td>HUMA411</td>
<td>Honours Advanced Coursework B</td>
<td>10</td>
<td>Cross Institutional</td>
</tr>
</tbody>
</table>

Cross Institutional Enrolment

Students undertaking an Advanced Coursework unit by cross-institutional enrolment at another University must comply with enrolment cut-off dates at that institution.

It is the student's responsibility to identify a unit of interest to her/him. It should be at 4th year Honours or Advanced/Honours 3rd year level or higher, with content different from units studied at ACU. The unit should be HECS liable, not a full fee paying unit. A brief unit outline, with title and course code must be submitted to the Course Co-ordinator, along with an Application for Cross Institutional Enrolment [AX] form for approval before a student may enrol at another institution. (The timetable for the unit should also be provided as soon as it is available).

In order to enrol in a single subject at another university a student must check the enrolment procedure at that institution. Normally a student will need:

- a letter from the BA Course Coordinator confirming that he/she is enrolled at ACU, and requesting enrolment in the particular subject at the other university

or

- the student is required to fill in an application form from the other university. This will request confirmation that a student is enrolled at ACU.

If a student is enrolled at ACU, it means that student service fees are paid here and the student is not liable for any student service fees at the other University. However, students are liable for the single subject HECS fee at the University in which they enrol.

Students must provide the Course Co-ordinator with a copy of their confirmation of enrolment at the other university as soon as it is available. To gain credit for Advanced Coursework Unit, it is the student's responsibility to complete an Application for Credit form and provide an original of her/his semester results as soon as they are available.