RAH

ACU National
Australian Catholic University
Brisbane Sydney Canberra Ballarat Melbourne

Appeal Against Decision Under Academic Honesty Policy

This form should be completed when a student wishes to appeal a penalty which has been imposed as a consequence of a breach of the Academic Honesty Policy. Appeals can only be made on the grounds listed in the Academic Honesty Policy and students must follow the appeal process outlined in that Policy, including compliance with the specified timelines for lodging an appeal.

See http://www.acu.edu.au/about_acu/publications/handbooks/2009/general_information/academic_honesty_policy

The completed RAH form should be lodged at an ACU National Student Centre.
View http://www.acu.edu.au/student_resources/new_students/help_getting_around/student_centres for contact/address details.

Received ..../..../....

Section A Personal Details

Student ID ☐☐☐☐☐☐☐☐☐

Family Name .....

Given Name(s) .....

Course ..... Campus .....

Telephone: Daytime ..... Mobile .....

Section B Details of Application

Please indicate which level of appeal you are seeking:

☐ Appeal to the Dean against the decision of the Head of School; or
☐ Appeal to the Pro-Vice-Chancellor (Academic) against the decision of the Dean; or
☐ Appeal to the Appeals Committee against the decision of the Pro-Vice-Chancellor (Academic)

Section C Grounds of Appeal

Please set out the basis of your appeal; attach an additional sheet if necessary. Where relevant, supporting documentary evidence should also be attached.

.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....

I have read and understood the requirements of the Academic Honesty Policy.

I declare that the information provided by me on this form is true and correct. I also agree to the release of personal information about me for the purpose of processing this application.

Student signature ..... Date .....

Section D Decision – OFFICE USE ONLY

Request for review/appeal: ☐ Upheld ☐ Rejected

Basis of decision

.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....

Notification of outcome

Date of written notification of outcome to student .....

Other officers to whom a copy of the notification of outcome was provided:

☐ Pro-Vice-Chancellor (Academic)
☐ Dean of Faculty
☐ Course Coordinator
☐ Lecturer-in-Charge
☐ Student Administration

Decision-maker

Name ..... Position .....

Signature..... Date .....