

Application Through Tertiary Admission Centres

Applicants for undergraduate courses (and graduate entry teaching courses in Victoria) should apply through the relevant state Tertiary Admissions Centre. A small number of undergraduate courses are offered by direct entry.

Visit the ACU National website at [Courses Page](#)

Direct Entry Application

Applicants (other than International and Research) apply online by accessing [Courses Page](#)

International applicants should contact the International Education Office.

Phone: (+61 2) 9739 2072

E-mail: international@acu.edu.au

Research applicants should contact the Office of Research.

Candidature and Scholarships E-mail: res.cand@patrick.acu.edu.au

Research Services Officer (New South Wales and ACT)

Phone: (+61 2) 9701 4093

Fax: (+61 2) 9701 4350

Research Services Officer (Queensland)

Phone: (+61 7) 3623 7294

Fax: (+61 7) 3623 7328

Research Services Officer (Victoria)

Phone: (+61 3) 9953 3157

Fax: (+61 3) 9953 3315

Supporting documentation, including the application summary page for **Student Connect** applications, should be submitted to:

Postal Address

ACU National Admissions Section

PO Box 456

Virginia Queensland 4014

Fax: 07 3623 7466; or

E-mail: docsadmission@acu.edu.au

Applicants **MUST provide certified copies** of any previous qualification and/or any other supporting documentation in relation to their application. Examples of such documents include:

- academic qualifications including academic transcripts / results certificates;
- Birth / Marriage Certificates etc required as evidence of name change;
- copy of Permanent Resident Visa;
- copy of Australian Certificate of Citizenship;
- an academic transcript downloaded from a website is not acceptable as it is not an official academic record.

Documentation must be certified using one of the two methods listed below. Documentation not properly certified will be returned and may delay processing of applications.

Certification of documentation by authorised University staff for administrative purposes

Present the originals and a photocopy to the Student Centre at any campus of the University for certification. Student Centre staff will check the documents, verify the copy and then endorse with a stamp.

Certification of documentation by authorised persons outside the University

ACU National will accept copies if they have been properly certified by one of the following: Justice of the Peace, Commissioner for Declaration, Barrister, Solicitor, Police Officer, Minister of Religion, Marriage Celebrant, Principal in the teaching service, Town Clerk, Shire Secretary, Bank Manager, Doctor, Dentist, Pharmacist, Veterinary Surgeon, Member of the Institute of Chartered Accountants, Member of the Australian Society of Practising Accountants, Member of the National Institute of Accountants.

The copy must be endorsed by any of the persons listed above with the following information (or a stamp containing the following information).

I certify that this is a true and accurate copy of the original document, which I have sighted

Signature

Name in Full

Appropriate position title (in accordance with the list above)

Registration No (if applicable)

Organisation (if applicable)

Address

Date

Further information can be obtained from one of the following ACU National Student Centres.

Ballarat Campus Victoria

Telephone 1300 275 228

E-mail: studentcentre@aquinas.acu.edu.au

Brisbane Campus Queensland

Telephone 1300 275 228

E-mail: studentcentre@mcauley.acu.edu.au

Canberra Campus ACT

Telephone 1300 275 228

E-mail: studentcentre@signadou.acu.edu.au

Melbourne Campus Victoria

Telephone 1300 275 228

E-mail: studentcentre@patrick.acu.edu.au

North Sydney Campus NSW

Telephone 1300 275 228

E-mail: studentcentre@mackillop.acu.edu.au

Strathfield Campus NSW

Telephone 1300 275 228

E-mail: studentcentre@mary.acu.edu.au