

<b>Name of Guidelines</b>	<b>Guidelines for ACU National Uni-Access-Australia and UniAccess-International Programs</b>	
<b>Description</b>	These guidelines relate to programs that provide students with diverse learning backgrounds access to opportunities for non-award study in a tertiary environment.	
<input type="checkbox"/> New		<input checked="" type="checkbox"/> Revision

<b>Date of Original Approval</b>	18 February 2009
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<b>Approved By</b>	Academic Board
<b>Officer Responsible</b>	Pro-Vice-Chancellor (Academic)
<b>Contact Officer:</b>	Academic Registrar

Recommended revisions to

**Guidelines for ACU National UniAccess-Australia and  
UniAccess-International Programs**

**1. Introduction**

UniAccess refers to programs that empower students with diverse learning backgrounds by providing access to opportunities for non-award study in a tertiary environment. Non-award Certificates will be offered as UniAccess programs for both local (UniAccess-Australia) and international students (UniAccess-International).

**2. Principles**

The development, implementation and review of UniAccess programs will be guided by the following principles. UniAccess programs will:

- Demonstrate concern for justice and equity
- Promote access to educational pathways and qualifications
- Be inclusive
- Have fair and equitable processes and outcomes
- Facilitate student success and achievement
- Have accessible, effective and efficient processes
- Provide recognition of prior learning
- Promote consistency across educational sectors
- Meet relevant codes of practice and legal and professional registration requirements (eg, AQF, , CRICOS, ESOS and professional accrediting authorities).

**3. Proposals for UniAccess programs**

A Faculty can submit proposals for the introduction of UniAccess programs in accordance with the *Procedures for Course Approval, Amendment and Review – Non-Award Courses*.

**4. Nature of UniAccess programs**

- 4.1 A UniAccess- **Australia** program is a non-award program of study for a Certificate comprised of four units completed on a fee-paying basis.
- 4.2 A UniAccess-International program is a non-award program of study for a Certificate comprised of four units or an award program of study for a Diploma comprised of eight units, each of which is offered on a fee-paying basis.
- 4.3 UniAccess programs will be comprised normally of Faculty-provided academic units .
- 4.4 The UniAccess-Australia and UniAccess-International programs for a particular discipline may be the same or differ, particularly in regards to mode of offering and the extent and/or nature of any study skills component.

**5. Selection for UniAccess programs**

- 5.1 The criteria for selection for entry into each UniAccess program must be clearly specified.
- 5.2 Depending on Faculty/University strategic priorities the selection criteria may support achievement of EEO targets.
- 5.3 It may be necessary to limit the places available in any particular UniAccess program at a particular campus. Any such limit should be determined in advance of offers being made.

**6. Options on completion of a UniAccess program**

- 6.1 A UniAccess-Australia student who successfully completes four units specified for a UniAccess program may either **exit** with a Certificate qualification and/or make a direct application to ACU National, against specified criteria, for a place in an undergraduate Bachelor degree course. All applications will be considered on the basis of academic merit.

Alternatively a UniAccess-Australia student may apply through the relevant Tertiary Admissions Centre for entry to an undergraduate course at ACU National or another institution at any time.

- 6.2 A UniAccess-International student who successfully completes eight units specified for a UniAccess program may either exit with a Diploma exit qualification or continue study with a place in the corresponding undergraduate Bachelor degree course.
- 6.3 An International student who successfully completes four or more units specified for a UniAccess program may exit with a Certificate verifying completion of the non-award course.

**7. Credit on subsequent entry to a relevant Bachelor course**

Subject to the Academic Regulations and relevant course requirements, a student who subsequently gains entry to a Bachelor course may receive appropriate academic credit for units completed successfully in a UniAccess program.