

Name of Policy	Professorial Fellows – Expected Responsibilities Policy	
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Description of Revision		

Human Resources Directorate

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1. Professorial Fellows – Expected Responsibilities

Professorial Fellows are considered to be senior researchers of professorial standing who are appointed to the University to promote research and research training, and given the title of Professor.

In contrast to the University's honorary appointments, they may receive remuneration in this capacity.

Where a prospective Professorial Fellow is identified, the responsible Faculty Executive Dean may make a case to the Deputy Vice-Chancellor (Academic) for the appointment, but discussion of that beforehand with the Vice-Chancellor is advised. Where the criteria are deemed to be met and appointment is consistent with the University's strategic directions, the Deputy Vice-Chancellor (Academic) would recommend to the Vice-Chancellor the appointment of the Professorial Fellow.

As experienced researchers, it is envisaged that Professorial Fellows will play a mentoring role, especially for early career researchers. They may be involved in some undergraduate and postgraduate teaching, as appropriate, but their major focus is on contributing to the research and research training outcomes of the School/Faculty/Centre/Flagship, with which they are associated. For this reason they are not expected to undertake any formal administrative roles or duties such as course coordination, headship of organisational units or membership of Sub-Faculty, Faculty or Academic Board or other University-wide committees involving ex officio, elected staff or representative membership. It is expected, however, that they would be involved in appropriate University research and scholarly activities, including research seminars.

Professorial Fellows would report to the head of their respective School/Centre/Flagship and are expected to record their research outcomes through the School/Centre/Flagship.

2. Policy Review

The University may make changes to this policy and procedures from time to time to assist statutory compliance and or to improve the effectiveness of its operation. In this regard, any staff member who wishes to make any comments about this Policy may forward her/his suggestions to the Director, Human Resources.

3. Further Assistance

Any staff member who requires assistance in understanding this Policy should first consult her/his nominated supervisor who is responsible for the implementation and operation of leave arrangements in her/his work area. Should further advice be needed, she/he should contact the Human Resources Consultant responsible for her/his campus.