What is Student Connect?

Student Connect is a self-service, web-based student administration system providing a secure, simple and user-friendly web interface, allowing you to undertake most of your administrative transactions with the University and to keep track of your progress electronically.

You can:

- Apply for admission online
- Enrol online
- Vary your enrolment online
- View and update your personal details
- View and pay your fees
- Access and print a summary of results

How can I access Student Connect?

You can access Student Connect using a web browser (e.g. Netscape 4.x) from a computer:

- at your home or work
- in any ACU National library
- in any ACU National computer lab
- at an internet café.

Free internet access is available in all ACU National libraries.

When can I access Student Connect?

Student Connect is available during the following hours:

- Saturday - Thursday 07:00 - 24:00 (midnight)
- Friday 07:00 - 16:00

DO NOT leave re-enrolment until the last day. You may experience Student Connect access issues or require extra course information and thus need to contact University staff.

What do I do if I have difficulty in accessing Student Connect?

If you have difficulty accessing Student Connect, please contact any Student Centre.

Brisbane  Ph (07) 3623 7136
Email: studentcentre@mcauley.acu.edu.au

North Sydney  Ph (02) 9739 2305
Email: studentcentre@mackillop.acu.edu.au

Strathfield  Ph (02) 9701 4012
Email: studentcentre@mary.acu.edu.au

Canberra  Ph (02) 6209 1121
Email: studentcentre@signadou.acu.edu.au

Ballarat  Ph (03) 5336 5360
Email: studentcentre@aquinas.acu.edu.au

Melbourne  Ph (03) 9953 3062
Email: studentcentre@patrick.acu.edu.au

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Student Connect Available via the Web at http://my.acu.edu.au
Instructions to Login

Access to myACU Home Page...

Step 1: From your Web Browser type in http://my.acu.edu.au

Select ‘Students’.

Step 2: Select the ‘Student Connect’ link under ‘Student Notices’.

Step 3: Click on the ‘Student Connect – Managing your Studies’ link

Step 4: Click on ‘view external content in a new window’.

Step 5: Click on ‘Continue to Student Connect – Managing Your Studies’

Step 6: Click on the ‘Manage my Records / Enrolment’ link

Step 7: Enter User ID: (Your ACU National Student ID Number).

Step 8: Enter your PIN.

If this is the first time that you have used Student Connect, your PIN is your date of birth entered as a 6 digit number (DDMMYY). For example, if your date of birth is 21st March 1979, you would enter 210379.

If you have accessed Student Connect previously, you will have created your own 6 digit PIN.

User ID: S000xxxxx

PIN: ****

Step 9: Select ‘Login’ button.

Note: The first time you login, you will be prompted to change your PIN to a six digit number different to your own date of birth. Remember to record your PIN for future reference.

If you forget your PIN, click on ‘Forgot PIN?’ to reset it to your date of birth. You must click ‘Forgot PIN?’ after your second failed login. After three incorrect login attempts, your access will be suspended for security reasons. If your access is suspended, contact your local Student Centre.

New PIN: _ _ _ _ _ 

IMPORTANT NOTE!!

It is essential that you check that you have enrolled correctly. Select ‘View My Unit Enrolments’ to check that your units appear. Remember to check for each semester!

How do I enrol into units?

(Please ensure that you have accessed your Course Enrolment Guide to assist you in selecting units in which to enrol).

When you have successfully logged into Student Connect – Managing Your Studies, the Main Menu page is displayed.

Step 1: Select ‘My Enrolment’ from the Main Menu.

Step 2: Select ‘Enrol into Units’.

Step 3: Select ‘Select Term’ to choose which study period you wish to enrol for (e.g. Semester 1). Click ‘Submit’.

Step 4: Select ‘Search for Units’. Use the selection options to search for the units available in the selected term. Click on ‘Unit Search’.

Step 5: Tick the box in front of the unit to select that unit. Click ‘Register’ to add the unit to your enrolment.

Step 6: Repeat the process to add more units.

Step 7: To select a new study period (e.g. Semester 2), select ‘Return to Menu’ and then ‘Select Term’ and repeat the process above.

Don’t forget!
You must enrol in all units (core and elective) for the full 2007 academic year.

Step 8: IMPORTANT
You must check that you have enrolled correctly. Select ‘View My Unit Enrolments’ to check that your units appear.

Should you wish to withdraw from a unit:
1. Select the drop down action back beside the unit.
2. Highlight ‘Withdraw from Unit’.
3. Select ‘Submit Changes’.

Step 9: To Exit
Select ‘Exit’ button for security and privacy when you have finished using Student Connect.