

Semester 2, 2010 Orientation for Sessional Staff

The Learning and Teaching Centre invites Sessional Staff to an Orientation Workshop on the 29 July 2010.

(Lunch Provided)

Welcome to ACU! This workshop will provide necessary practical information to support your work. The 3 hour video-conference in the morning focuses on teaching and learning, assessment, scholarship and remuneration matters. This will be followed by a two hour eLearning session in the afternoon, focusing on how to create units on Blackboard, how to support your students' learning online, ensuring you have an understanding of copyright and where to find local and national help. Staff will be present on each campus to facilitate.

To accommodate Sessional Staff unable to attend the afternoon eLearning session, we are providing an alternate evening session which will cover the same program as the afternoon session.

This training is a compulsory part of your Orientation Program and you will be **paid for both the morning and afternoon sessions**. (Please note that if you have previously attended an Orientation program, either the generic program or the eLearning orientation program, you may attend again but will not be paid for attendance.)

When: 29 July 2010

Time: 9 am – 3 pm (9 am – 12 noon video-conference; 1 pm – 3 pm using computers [or *6 pm – 8 pm])

Where:

Campus	Videoconference Room	eLearning Computer Room 1.00 pm – 3.00 pm	*eLearning Computer Room Alternate Session 6.00 pm – 8.00 pm
Ballarat	501	Library	Library
Brisbane	AC.22	PC Lab LC05	Library Lab 1B.09
Canberra	S1	Computer Lab S	Computer Lab S
Melbourne	M4.18	Library	PC Lab
North Sydney	C1.9	PC Lab C1.4	PC Lab C1.8
Strathfield	3.23	Library Information Commons Area	C1.06

Registration for these workshops is online at http://my.acu.edu.au/apps/short_course/course_registration

For further details please contact the LTC – ltc@acu.edu.au or Di Griffiths – di.griffiths@acu.edu.au