

RESEARCH TRAINING STANDING COMMITTEE (RTSC)

<p>Membership:</p> <ul style="list-style-type: none">• Dean of Graduate Studies (Chair)• Associate Deans (Research)• Postgraduate Research Student representative	<p>Date of establishment: October 2005</p> <p>Meeting frequency: 4 – 5 times per year</p> <p>Responsible Officer: Dean of Graduate Studies</p> <p>Executive Officer:</p>
<p>Terms of Reference:</p> <p>The Research Training Standing Committee is a standing committee of the University Research Committee (URC). The Terms of Reference are to:</p> <ul style="list-style-type: none">• Make recommendations on statutes, regulations, policies and procedures relating to higher degrees by research;• Oversee the administration of all matters relating to higher degrees by research including:<ul style="list-style-type: none">○ Review and approval of applications for candidature;○ Progression and supervision of candidates;○ Variations to conditions of candidature;○ The appointment of examiners and the examination process;○ Recommendations to Academic Board of the award of degrees;• Provide advice on proposals for the establishment and review of higher degrees by research;• Make recommendations to assure the quality of supervision through accreditation and professional development of research supervisors;• Provide advice and proposals to Faculties for the administration of higher degrees by research, and to consider proposals from Faculties in this regard;• Monitor the administration of research higher degree programs at Faculty level in order to maintain commonality of procedures, standards and forms;• Review outcome details and statistical reports for all higher degrees by research and to provide quarterly summary reports to the URC;• Consider, and as appropriate, make recommendations to the URC on matters relating to support for postgraduate research students and the overall management of research as it affects these students;• Address any matters concerning higher degrees by research which are referred to it by the Academic Board, the URC, the Pro-Vice-Chancellor (Research) or the Vice-Chancellor;• Establish such sub-committees as may be desirable for the conduct of the Committee's business, including sub-committees to make recommendations on the awarding of scholarships and other relevant matters.	
<p>Review(s): The Committee reviews its procedures as it deems necessary and recommends accordingly to the University Research Committee. The terms of reference and membership were last reviewed in October 2009.</p>	