

# Registration Form / Tax Invoice

This registration will form a TAX INVOICE upon payment for the Mathematics Teaching and Learning Centre Professional Development Sessions at Australian Catholic University, 2009.

School \_\_\_\_\_

School Address \_\_\_\_\_

School Phone Number \_\_\_\_\_ School Fax Number \_\_\_\_\_

Contact responsible for correspondence \_\_\_\_\_

Please list participants and sessions for which payment is enclosed:

| Session No.                           | Date of session | Teacher's name | Teacher's Year Level | Teacher's email address | Amount payable |
|---------------------------------------|-----------------|----------------|----------------------|-------------------------|----------------|
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| <b>Total Amount Payable incl. GST</b> |                 |                |                      |                         | <b>\$</b>      |

**Registration Fees:** \$220 per person per day incl. GST.

**Discount:** Where a school registers for 5 or more MTLC Professional Development Days, on the one form, the rate is discounted to \$200 per person per day.

Numbers are strictly limited. Given the popularity of the programs and for catering reasons, it is essential that you receive confirmation of your enrolment by email prior to attending. Confirmations are sent emailed after payment is received. Positions are not held until payment is made. **All fees are non-refundable for cancellations.** Should you wish to swap to another session after enrolment, this must be done in writing, at least one week prior to your original session, otherwise a new registration fee will be charged.

Make cheques payable to "ACU National Ltd" and addressed to the **attention of Rose Knight** (ph 9953 3277; fax 9953 3535).

If you have not received a response to your paid application within two weeks of sending the cheque, please contact Rose Knight or Anne Roche on 9953 3277. You are required to bring your confirmation of enrolment on the first day.

For information on getting to ACU National (St Patrick's campus) please check on the website

[http://www.acu.edu.au/about\\_acu/our\\_campuses/melbourne/getting\\_here/](http://www.acu.edu.au/about_acu/our_campuses/melbourne/getting_here/) for maps and details on how to get here

Alternatively you can register and pay by credit card online at <http://www.acu.edu.au/150864>