

**DIGEST OF ACADEMIC BOARD MEETING 3/2009  
HELD ON 22 JULY 2009**

**1. Congratualations**

The Chair congratulated the following members on their recent appointments:

- Professor Anne Cummins on her appointment as Pro-Vice-Chancellor (Students, Learning and Teaching);
- Professor Anne Hunt OAM on her appointment as Dean, Faculty of Theology and Philosophy; and
- Associate Professor Patrick McArdle on his appointment as Director, Institute for Catholic Identity and Mission.

**2. Vice-Chancellor's Report**

Senior management appointments

The new structure was nearing completion and there will be ongoing realignment of portfolios. The Vice-Chancellor informed the Academic Board that one major position still to be filled in Queensland was that of the Associate Vice-Chancellor. Professor Thomas Martin from Columbia University, USA, has been appointed as the new Pro-Vice-Chancellor (Research). Professor Craven thanked Professor Gail Crossley for her outstanding work as acting Pro-Vice-Chancellor (Research).

Establishment of the Faculty of Business

Senate has agreed to the establishment of the new Faculty of Business, based on the report on the review of Business by Professor G. Kiel.

Campus operations and course administration

Professor Craven reported that there were issues in relation to the infrastructure and physical structure of the campuses. The Melbourne and Brisbane campuses will be expanded and the requirements of the Sydney campuses have to be reassessed. He also referred to the need to undertake enrolment planning and to review viability of units and courses, especially those with fewer than 30 students.

**3. Policy Discussion: Establishment of Faculty of Business – Kiel Review**

Professor D'Netto provided a report on the multi-pronged approach which was being implemented to give effect to relevant recommendations from the Kiel Review.

**4. Review of Appeal and Grievances Processes**

Academic Board approved the Student Appeals Policy and the consequential amendment of the Academic Regulations, Academic Honesty Policy and Policy on Recognition of Prior Learning.

**5. Person who holds a substantive position at Level E, elected by and from the Academic Board to the Professorial Promotions Committee**

Academic Board endorsed Professor John Ozolins' appointment to the Professorial Promotions Committee for a period of 3 years.

**6. Revised Policy on Quality Learning and Teaching**

Academic Board approved the revised Policy on Quality Learning and Teaching.

**7. Proposed amendments to Timetabling Policy and Procedures**

Academic Board approved the revised Timetabling Policy and Procedures.

**8. Course administration**

*Faculty of Arts and Sciences*

Academic Board noted the executive approval by the Chair of the suspension of commencing enrolments for 2010 in the following courses:

- Certificate in Church Music
- Diploma in Church Music
- Graduate Certificate in Church Music
- Graduate Diploma in Church Music
- Graduate Certificate in Human Rights
- Graduate Diploma in Human Rights
- Graduate Certificate in Physics
- Graduate Certificate in Chemistry
- Graduate Certificate in Mathematics (Online)

**Melbourne and Brisbane only**

- Bachelor of Business Information Systems
- Bachelor of Commerce/Bachelor of Business Information Systems

**Brisbane only**

- Master of Business Administration
- Master of Business Administration (Advanced)
- Graduate Diploma in Business Administration
- Graduate Certificate in Business Administration
- Master of Global Leadership
- Master of Global Leadership (Advanced)
- Graduate Diploma in Global Leadership
- Graduate Certificate in Global Leadership
- Master of Global Leadership/Master of Business Administration
- Master of Marketing
- Master of Marketing (Advanced)
- Graduate Diploma in Marketing
- Graduate Certificate in Marketing
- Master of Marketing/Master of Business Administration

*Faculty of Education*

Academic Board recommended that Senate approve the course proposal for the Graduate Certificate in Teaching English as a Second Language (TESOL) for offering at the Strathfield campus from semester A, 2010. Subject to Senate approval of the course proposal, Academic Board approved the curriculum plan.

Academic Board approved the course review proposals and curriculum plans for the following courses:

- Graduate Diploma in Education (Secondary);
- Graduate Diploma in Education (Secondary)/Graduate Certificate in Religious Education;
- Master of Teaching (Secondary); and
- Master of Teaching (Secondary)/Graduate Certificate in Religious Education.

Academic Board also approved:

- Revision to the course rules for the Bachelor of Education;
- Discontinuation of the Certificate/Diploma in Teaching and Learning (South Africa);
- Amendment of the course rules for the Postgraduate Certificate in Educational Leadership; and
- Amendment of the course rules for the Bachelor of Education (Early Childhood and Primary).

*Faculty of Theology and Philosophy*

Academic Board approved that a suite of additional undergraduate units in the Study of Islam be offered on a non-award basis as non-scheduled electives and/or for study by cross-institutional or exchange students.

*Faculty of Health Sciences*

Academic Board approved the course review proposal and curriculum plan for the renamed Bachelor of Exercise and Health Science and Bachelor of Exercise and Sports Science to be offered at the Brisbane, Melbourne and Strathfield campuses from semester 1, 2010. Academic Board noted that the course proposal for the Bachelor of Physiotherapy would be submitted to the next meeting.

**9. Course changes – approval of consequential rule changes**

Academic Board approved:

- (i) new course rules;
- (ii) amendment of course rules; and
- (iii) amendment of the Schedule to the Nomenclature Guidelines

arising as a result of Senate and Academic Board approval of Faculty Board recommendations for new courses and course changes, including minor changes approved by the respective Faculty Boards.

#### **10. Revision of ACU Internal Grants and Awards Scheme**

Academic Board approved:

- (i) the annual award of up to ten ACU Citations for outstanding contributions to student learning at a value of \$2,000 each to staff members who have completed more than two years service at ACU;
- (ii) an increase in the value of the Vice-Chancellor's Excellence in Teaching award to a total of \$5,000; and
- (iii) a reduction in the number of annual Vice-Chancellor's Excellence in Teaching Awards from three to one.

#### **11. Policy and Procedures for the Accreditation of Research Supervisors**

Academic Board approved the Policy and Procedures for the Accreditation of Research Supervisors.

#### **12. Research Centres Policy**

Academic Board approved the Research Centres Policy.

#### **13. Terms of reference and membership of the renamed Internationalisation Committee**

Academic Board approved the revised terms of reference and membership for the renamed Internationalisation Committee (formerly the International Policy Committee).

#### **14. Internationalisation Thematic Plan 2009-2011**

Academic Board endorsed the Internationalisation Thematic Plan 2009-2011.

#### **15. Proposed amendment of Admission Rules**

Academic Board approved the amendments to the Admission Rules.

#### **16. Proposed amendments to Scholarship Rules**

Academic Board approved amendments to the following Scholarship rules:

- George Alexander Foundation Scholarship;
- Catherine McAuley Scholarship;
- Bob and Margaret Frater Travel Scholarship; and
- Oxley Scholarship.

#### **17. Credit between ACU and VET Sector Awards**

Academic Board noted the executive approval by the Chair of the adoption of credit levels and conditions when assessing VET sector qualifications.

## 18. Reports

Academic Board received and noted the following reports:

- Report of the Academic Board Standing Committee meeting 5/2009 held on 17 June 2009;
- Confirmed minutes of Faculty of Arts and Sciences Board meeting 2/2009 held on 3 April 2009;
- Confirmed minutes of Faculty of Education Board meeting 2/2009 held on 17 March 2009;
- Faculty of Education 2008 Annual Report;
- Confirmed minutes of Faculty of Theology and Philosophy Board meeting 2/2009 held on 2 April 2009;
- Confirmed minutes of Faculty of Health Sciences Board meeting 2/2009 held on 1 April 2009;
- Report on Community Engagement;
- Unconfirmed minutes from the University Learning and Teaching Committee meeting 3/2009 held on 23 June 2009;
- Confirmed minutes of meeting 2/2009 of Academic Regulations Committee held on 19 June 2009;
- Report from Acting Pro-Vice-Chancellor (Research);
- Report of First Year Experience Committee;
- Confirmed minutes of meeting 2/2009 of the International Policy Committee held on 19 May 2009;
- Confirmed minutes of the Admission Committee meeting 2/2009 held on 22 June 2009 and special meeting on 26 June 2009;
- Confirmed minutes of the Scholarships Committee held on 1 July 2009;
- Plunkett Centre Annual Report 2008; and
- 2008 Library Annual Report.

Professor Gabrielle McMullen  
Chair, Academic Board

30 July 2009