



AUSTRALIAN CATHOLIC UNIVERSITY

Greg Craven Centre

The Greg
Craven
Centre



St Teresa
of Kolkata
Building,
Fitzroy



AUSTRALIAN CATHOLIC UNIVERSITY





Venue information

The Greg Craven Centre is a state-of-the-art function centre which can be configured in multiple formats to accommodate formal meetings and events such as conferences, award ceremonies, lectures and cocktail functions.

The Greg Craven Centre, located at Level 7, St Teresa of Kolkata Building, 115 Victoria Parade, Australian Catholic University, Fitzroy is 590m² in size and accommodates meetings up to 250 seated theatre style.

The venue also offers expansive views, a business centre, videoconference and teleconference facilities. The venue can be partitioned in to three separate rooms to accommodate smaller functions.

FACILITIES

The Greg Craven Centre is equipped with the following facilities:

- Sprawling views and plenty of natural light
- Flexible meeting rooms
- Business centre
- Reception and registration desk
- Waiting/ante space
- Videoconference facilities
- Teleconference facilities
- Reheat kitchen, servery and buffet area
- Tea and coffee facilities
- One touch automatic coffee machine
- Functions coordinator

CONTACT DETAILS

For bookings and enquiries, please contact our team at GregCravenCentre@acu.edu.au



The Greg Craven Centre
Level 7
St Teresa of Kolkata Building
115 Victoria Parade
Fitzroy

To find out more

Email:
GregCravenCentre@acu.edu.au

Getting here

BY TRAM:

Six tram services stop within easy walking distance of the campus:

- **Tram Route 24:** North Balwyn to City
- **Tram route 30:** St Vincent's Plaza to New Quay, Docklands
- **Tram route 86:** Bundoora RMIT Telstra Dome, Docklands
- **Tram route 96:** East Brunswick – St Kilda Beach
- **Tram route 109:** Box Hill – Port Melbourne
- **Tram route 112:** West Preston – St Kilda

BY TRAIN:

The nearby Parliament Train Station is serviced by 14 lines and is on the City Loop. There are frequent services all day to stations on those 14 lines, and to Flinders St Station. The walk from the station to the campus is only 600m (about a 10 minute walk) on good, well-lit paths.

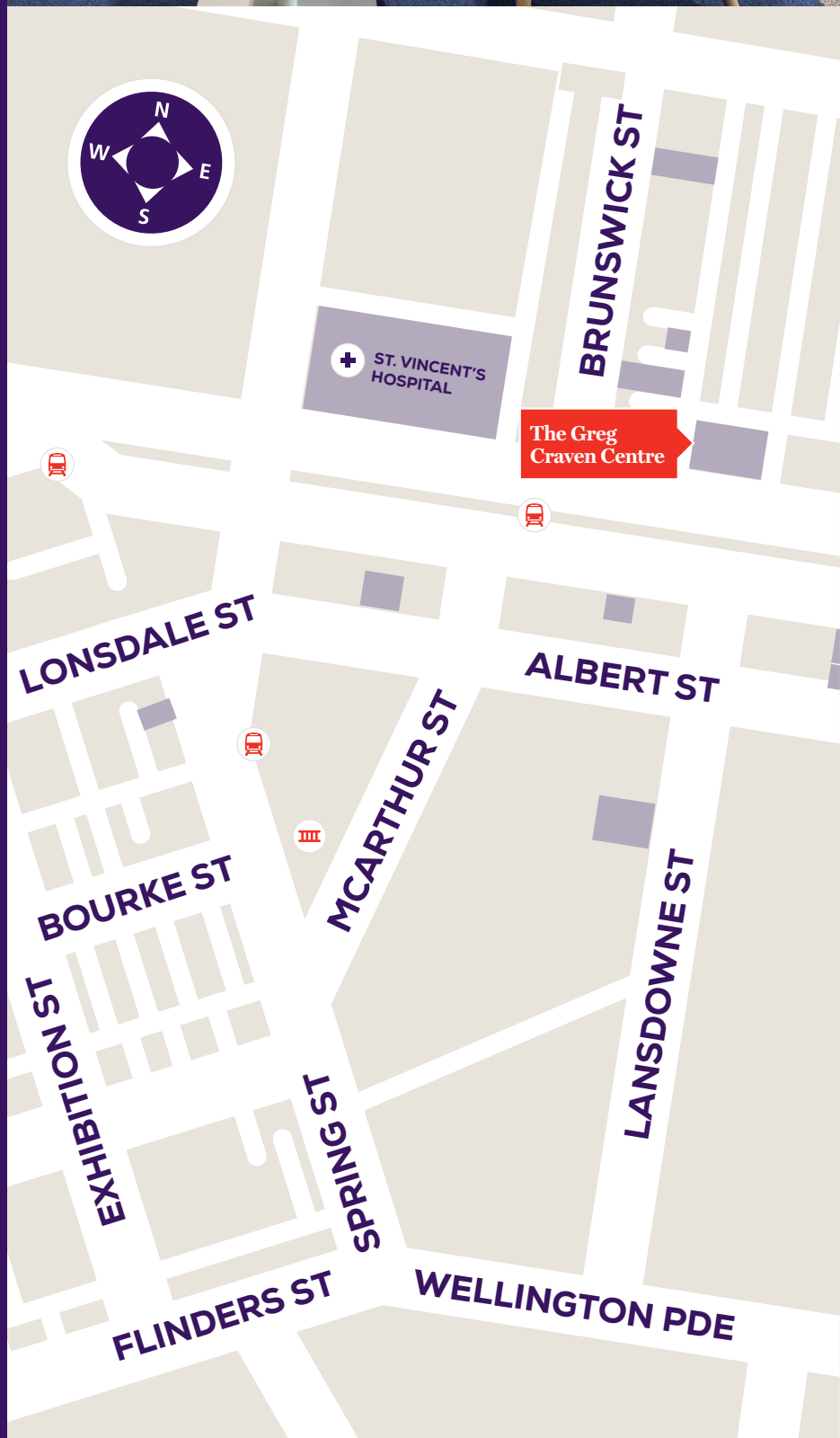
BY BUS:

Twenty bus services stop within 450m of our Melbourne campus.

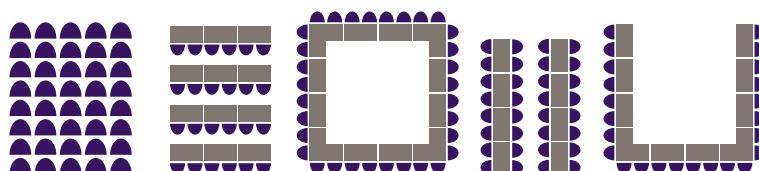
To find the best bus service for you, we recommend that you use the **PTV Journey Planner**.

BY CAR:

Limited street parking is available in Fitzroy and East Melbourne and garage parking at the Melbourne Museum and Wilson Parking, 410 Albert Street. There is no parking available on campus.



Venue and fee information



Room	Theatre	Classroom	Hollow Square	Parallel Banquet	U Shape	Cost Half Day	Cost Full Day
East Conference Room	80	32	36	64	26	\$750.00	\$1,500.00
North Conference Room	96	40	40	80	28	\$1,125.00	\$2,250.00
West Conference Room	50	24	32		22	\$750.00	\$1,500.00
East and North Conference Rooms	120			128	30	\$1,250.00	\$2,500.00
North and West Conference Rooms	140					\$1,250.00	\$2,500.00
East, West and North Conference Rooms	250					\$1,375.00	\$2,750.00

Please contact us at GregCravenCentre@acu.edu.au to discuss other room configurations including herringbone and board room.

EACH ROOM OFFERS

- Projection
- A computer in the room (guest account required)
- Both physical and wireless connections to present from own device
- Wireless microphones for both speakers and participants
- Wifi through ACU Guest

421.7.26 Additionally Offers:

- Video conferencing via Microsoft Teams
- Do not recommend video conferencing via Zoom or other systems



Conditions of hire

All clients must disclose in full how they intend to use the venue.

The University reserves the right to decline or cancel any booking request at any time if there is reasonable cause to believe the use of the venue may:

- compromise the safety or wellbeing of staff, students, facilities or cultural and community assets
- incite violence or discrimination in any form
- damage the University's property or reputation
- breach any laws
- interrupt the core activities of the University or otherwise create unwarranted disturbance to the amenity of the campus.

The University will not hire venues to external clients for any of the following types of events:

- events that promote the use of alcohol or tobacco
- events that promote the armaments or sex industries
- events in which a person involved as a presenter, attendee or organiser is likely to cause a risk to the safety of speakers, visitors or the University community
- events likely to interrupt the core activities of the University or otherwise create unwarranted disturbance to the amenity of the campus
- events held by organisations which falsely misrepresent their purpose or services
- events that conflict with the University's mission and values.

The University reserves the right not to provide a reason for cancellations, rejections or changes to a booking request for an external client.

The University reserves the right to monitor events at any time, whether for external clients or otherwise.

External clients who hire a University venue are responsible for the cost of any damage to the venue or to any University property within the venue that occurs during the hire period.

As a condition of hire, external clients are required to hold their own public liability insurance policy to a (minimum) limit of liability of \$10,000,000, as they are not covered by the University's insurance. The University may ask for a copy of the certificate of currency at any time.

CANCELLATIONS

Cancellations are required at least 5 business days prior to the event date.





PROPERTIES AND FACILITIES
DIRECTORATE

The Greg Craven Centre

Level 7
St Teresa of Kolkata Building
115 Victoria Parade
Fitzroy
Melbourne

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